



## CITY OF INDIANOLA COUNCIL MEETING

December 5, 2016

6:00 p.m.

City Council Chambers

Agenda

1. Call to order
2. Pledge of allegiance
3. Roll call
4. Public Comment
5. Consent
  - A. Approval of agenda
  - B. November 21, 2016 Minutes
  - C. Applications
    1. A renewal Class "C" Liquor License, Sunday Sales Privilege and Outdoor Area for The Sports Page - 1802 W. 2nd Avenue
    2. A renewal Class "C" Liquor License, Sunday Sales Privilege and Outdoor Area for The Brickhouse - 107 N. Buxton
  - D. Prior and final approval of applications for urban revitalization designation
  - E. Claims on the computer printout for December 5, 2016
6. Council Reports
7. Mayor's Report - Kelly B. Shaw
  - A. Community Update
8. Public Consideration
  - A. Old Business

1. Public hearing and first consideration of a request from Jon Roen to amend M-2 (General Industrial) zoning to allow outdoor storage facilities for boats, campers and other types of vehicles (P&Z unanimously recommended approval on 11/8/16)
2. Public hearing and first consideration of a request from Dan and Stacey Crow to amend the A-1 zoning classification to allow private campgrounds as a permitted use (P&Z unanimously recommended approval on 11/8/16)
3. Public hearing and first consideration of an ordinance amending Chapter 94 Authorizing Time of Sales Inspections within the City Sanitary Sewer System
4. Second consideration of an ordinance approving a prior industrial tax abatement for 1400 E. Iowa Avenue
5. Final consideration of an ordinance approving an industrial tax abatement application at 1820 N. 7th Street, Indianola, Iowa
6. Resolution authorizing internal loan to fund urban renewal project costs
- B. New Business**
  1. Resolution approving professional service agreement with 3-E to perform the Waste Water Pollution Control generator maintenance for the next three years
  2. Resolution approving a Recreation Coordinator Position
  3. Resolution approving salaries
- 9. Other Business**
- 10. Adjourn**

**Meeting Date:** 12/05/2016

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**Subject**

November 21, 2016 Minutes

**Information**

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**Fiscal Impact**

**Attachments**

Minutes

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## REGULAR SESSION – NOVEMBER 21, 2016

The City Council met in regular session at 7:00 p.m. on November 21, 2016. Mayor Kelly B. Shaw called the meeting to order and on roll call the following members were present: Shirley Clark, Joe Gezel, John Parker, Pam Pepper, Brad Ross and Greta Southall.

Corey Obermeier, 1508 W. Kentucky, spoke to the Mayor and Council regarding Autumn Ridge Development and the City ordinances regarding an erosion control and voiced concerns about City Development Enforcement. The Mayor stated he would review the issue with staff and respond to his concerns.

The consent agenda consisting of the following was approved on a motion by Pepper and seconded by Parker. Question was called for and upon the council member votes, the Mayor declared the motion carried unanimously.

Approval of agenda

November 7, 2016 Minutes

Application - a renewal Class "A" Liquor License, Sunday Sales Privilege and Outdoor Area for Benevolent and Protective Order of Elks - 110 W. Ashland

Resolution No. 2016-113 setting December 5, 2016 as a public hearing and first consideration of a request from Jon Roen to amend M-2 (General Industrial) zoning to allow outdoor storage facilities for boats, campers and other types of vehicles (The complete resolution may be viewed at the City Clerk's Office)

Resolution No. 2016-114 setting December 5, 2016 as a public hearing and first consideration of a request from Dan and Stacey Crow to amend the A-1 zoning classification to allow private campgrounds as a permitted use (The complete resolution may be viewed at the City Clerk's Office)

Resolution No. 2016-115 setting December 5, 2016 as a public hearing and first consideration of an ordinance amending Chapter 94 Authorizing Time of Sales Inspections within the City Sanitary Sewer System (The complete resolution may be viewed at the City Clerk's Office)

Resolution No. 2016-116 approving a one year lease agreement between the City of Indianola, First Baptist Church and Trinity United Presbyterian Church (The complete resolution may be viewed at the City Clerk's Office)

Resolution No. 2016-117 approving 28E Agreement For Mutual Assistance for Polk County Area Fire/Rescue Services (The complete resolution may be viewed at the City Clerk's Office)

Authorize past due sewer of \$3,030.24, recycling of \$686.70 and storm water fees of \$69.31 to be sent to the State Off-Set Program for collection

Claims on the computer printout for November 21, 2016 and the October 2016 receipts

The September and October 2016 Treasurer's Report was approved on a motion by Ross and seconded by Parker. Question was called for and on voice vote the Mayor declared the motion carried unanimously.



Mayor Shaw presented the Metro Advisory report.

The WCEDC report was presented by Council member Ross.

Council member Parker reported on the Greater Des Moines Convention meeting.

Mayor Shaw spoke regarding the Economic Development Subcommittee Update.

The Mayor and Council discussed the sewer refund request from Tri-Delta Sorority at 705 N. "C" Street. Council member Ross moved and Gezel seconded to refund the credit balance of \$4,550 on their December 2016 utility bill. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

It was moved by Ross and seconded by Southall to remove from the table the request from Buyers Realty assistance for demo of 1100 N. Jefferson. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

It was moved by Ross and seconded by Gezel to approve the request from Buyers Realty for assistance in demolition of a building located at 1100 N. Jefferson. Dave Little, Buyers Realty, spoke in favor of the request. Question was called for and on voice vote the vote was, AYES: None. NAYS: Clark, Pepper, Gezel, Southall, Parker and Ross. Whereupon the Mayor declared the motion failed unanimously.

A public hearing and first consideration of an ordinance approving a prior industrial tax abatement for 1400 E. Iowa Avenue was held. There were no objections either oral or written. Pepper moved and Parker seconded to approve the first consideration of this ordinance. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

The second consideration of a request from Bob Bash and Michael Patterson to purchase the South ½ half of the North/South alley lying between Lot 3 and Lot 4, Block 5 Berry's Addition was held. Ross moved and Gezel seconded to approve the second consideration of the request. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

A motion was made by Pepper and seconded by Parker to suspend the rules requiring an ordinance be considered at three separate meetings before its adoption and adopt ORDINANCE NO. 1558 entitled, "ORDINANCE VACATING A PORTION OF REAL ESTATE DESCRIBED AS SOUTH ONE-HALF (1/2) OF NORTH/SOUTH ALLEY LYING BETWEEN LOT 3 AND LOT 4, BLOCK 5 OF BERRY'S ADDITION, INDIANOLA, WARREN COUNTY, IOWA AND RETAINING EASEMENT RIGHTS." On roll call the vote was, AYES: Gezel, Southall, Parker, Ross, Clark and Pepper. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the ordinance to be effective upon publication.

Council member Pepper moved and Parker seconded to adopt the following resolution entitled, "RESOLUTION APPROVING SALE OF AN ALLEY DESCRIBED AS SOUTH ONE-HALF (1/2) OF NORTH/SOUTH ALLEY LYING BETWEEN LOT 3 AND LOT 4, BLOCK 5 OF BERRY'S ADDITION, INDIANOLA, WARREN COUNTY, IOWA TO ADJACENT PROPERTY OWNERS MICHAEL PATTERSON AND ROBERT BUSH". On roll call the vote was, AYES: Gezel, Southall, Parker, Ross, Clark and Pepper. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2016-118  
RESOLUTION APPROVING SALE OF AN ALLEY DESCRIBED AS SOUTH ONE-HALF (1/2) OF  
NORTH/SOUTH ALLEY LYING BETWEEN LOT 3 AND LOT 4, BLOCK 5 OF BERRY'S  
ADDITION, INDIANOLA, WARREN COUNTY, IOWA TO ADJACENT PROPERTY OWNERS  
MICHAEL PATTERSON AND ROBERT BUSH

(The complete resolution may be viewed at the City Clerk's Office)

Council member Pepper moved and Gezel seconded to approve the second consideration of an ordinance approving a prior industrial tax abatement application at 1820 N. 7<sup>th</sup> Street. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Council member Clark introduced the following resolution entitled, "RESOLUTION APPROVING REVISED LISTING AGREEMENTS WITH EXIT REALTY NORTH STAR FOR THE SALE OF REAL ESTATE OWNED BY THE CITY OF INDIANOLA." Council member Pepper seconded the motion to adopt. On roll call the vote was, AYES: Pepper, Gezel, Southall, Parker, Ross and Clark. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2016-119  
RESOLUTION APPROVING REVISED LISTING AGREEMENTS WITH EXIT REALTY NORTH  
STAR FOR THE SALE OF REAL ESTATE OWNED BY THE CITY OF INDIANOLA.

(The complete resolution may be viewed at the City Clerk's Office)

The request from Brian Poindexter of Poindexter Flooring Inc., at 2913 North Jefferson Way to seek an Alternate Method of Approval of the Architectural Design Standard of the Site Plan Ordinance was approved on a motion by Parker and seconded by Clark subject to the construction of an accessory building without meeting the architectural design standards because the height and roof line of the proposed building will not exceed the height of the existing building, the alignment of the proposed building will be shadowed by the existing building, limited visibility and the distance from the highway to the proposed building. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

The sewer exemption request from Lindsey Baughman, 1803 E. 2<sup>nd</sup> Avenue, in an amount of \$586.44 was approved on a motion by Parker and seconded by Southall. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

The Mayor and Council discussed the Warren County Courthouse next steps and the upcoming meeting on November 30, 2016 at the Warren County Administration Building.

Meeting adjourned at 8:25 p.m. on a motion by Clark and seconded by Parker.

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Kelly B. Shaw, Mayor

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Diana Bowlin, City Clerk

**Meeting Date:** 12/05/2016

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**Subject**

A renewal Class "C" Liquor License, Sunday Sales Privilege and Outdoor Area for The Sports Page - 1802 W. 2nd Avenue

**Information**

This is a renewal of The Sports Page liquor license located at 1802 W. 2nd Avenue. All the paperwork is in order and staff has approved.

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**Fiscal Impact**

**Attachments**

The Sports Page

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November 17, 2016

NAME OF APPLICANT: The Sports Page – 1802 W. 2<sup>nd</sup> Avenue

TYPE OF LICENSE/PERMIT: Class "C" Liquor License, Sunday Sales Privilege and Outdoor Area

	<u>Approve</u>	<u>Disapprove*</u>
Police Chief	<u>DB 11/18/16</u>	<u>                    </u>
Fire Chief	<u>X</u>	<u>                    </u>
B&Z Official	<u>X</u>	<u>                    </u>
Sign Compliance	<u>X</u>	<u>                    </u>

\*Reasons for disapproval

**Applicant License Application ( LC0038879 )**

<b>Name of Applicant:</b> <u>The SP Grill, Inc.</u>		
<b>Name of Business (DBA):</b> <u>The Sports Page Grill</u>		
<b>Address of Premises:</b> <u>1802 West 2nd Ave.</u>		
<b>City</b> <u>Indianola</u>	<b>County:</b> <u>Warren</u>	<b>Zip:</b> <u>50125</u>
<b>Business</b> <u>(515) 961-5771</u>		
<b>Mailing</b> <u>1802 West 2nd Ave.</u>		
<b>City</b> <u>Indianola</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>50125</u>

**Contact Person**

<b>Name</b> <u>Joseph Ripperger</u>	
<b>Phone:</b> <u>(515) 681-3058</u>	<b>Email</b> <u>joe@thesportspagegrill.com</u>

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 01/01/2017

**Expiration Date:** 12/31/2017

**Privileges:**

Catering Privilege

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

**Status of Business**

<b>BusinessType:</b> <u>Privately Held Corporation</u>	
<b>Corporate ID Number:</b> <u>[REDACTED]</u>	<b>Federal Employer ID</b> <u>[REDACTED]</u>

**Ownership**

**Joseph Ripperger**

<b>First Name:</b> <u>Joseph</u>	<b>Last Name:</b> <u>Ripperger</u>	
<b>City:</b> <u>Indianola</u>	<b>State:</b> <u>Iowa</u>	<b>Zip:</b> <u>50125</u>
<b>Position:</b> <u>President</u>		
<b>% of Ownership:</b> <u>51.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>	

**Amanda Ripperger**

<b>First Name:</b> <u>Amanda</u>	<b>Last Name:</b> <u>Ripperger</u>	
<b>City:</b> <u>Indianola</u>	<b>State:</b> <u>Iowa</u>	<b>Zip:</b> <u>50125</u>
<b>Position:</b> <u>Secretary</u>		
<b>% of Ownership:</b> <u>49.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>	

**Insurance Company Information**

**Meeting Date:** 12/05/2016

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**Subject**

A renewal Class "C" Liquor License, Sunday Sales Privilege and Outdoor Area for The Brickhouse - 107 N. Buxton

**Information**

This is a renewal of The Brickhouse liquor license located at 107 N. Buxton. All the paperwork is in order and staff has approved.

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**Fiscal Impact**

**Attachments**

The Brickhouse App

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November 17, 2016

NAME OF APPLICANT: The Brickhouse – 107 N. Buxton

TYPE OF LICENSE/PERMIT: Class "C" Liquor License, Sunday Sales Privilege and Outdoor Area

	<u>Approve</u>	<u>Disapprove*</u>
Police Chief	<u>DB 11/28/16</u>	<u>          </u>
Fire Chief	<u>X</u>	<u>          </u>
B&Z Official	<u>X</u>	<u>          </u>
Sign Compliance	<u>X</u>	<u>          </u>

\*Reasons for disapproval

**Applicant** License Application ( LC0038878 )

**Name of Applicant:** THE SP GRILL, INC.

**Name of Business (DBA):** Brickhouse Tavern

**Address of Premises:** 107 North Buxton St.

**City** Indianola

**County:** Iowa

**Zip:** 50125

**Business** (515) 962-5025

**Mailing** 107 North Buxton St.

**City** Indianola

**State** IA

**Zip:** 50125

**Contact Person**

**Name** Joseph Ripperger

**Phone:** (515) 681-3058

**Email**

joe@thesportspagegrill.com

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 01/01/2017

**Expiration Date:** 12/31/2017

**Privileges:**

Catering Privilege

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

**Status of Business**

**BusinessType:** Privately Held Corporation

**Corporate ID Number:** [REDACTED]

**Federal Employer ID** [REDACTED]

**Ownership**

**Joseph Ripperger**

**First Name:** Joseph

**Last Name:** Ripperger

**City:** Indianola

**State:** Iowa

**Zip:** 50125

**Position:** President

**% of Ownership:** 51.00%

**U.S. Citizen:** Yes

**Amanda Ripperger**

**First Name:** Amanda

**Last Name:** Ripperger

**City:** Indianola

**State:** Iowa

**Zip:** 50125

**Position:** Secretary

**% of Ownership:** 49.00%

**U.S. Citizen:** Yes

**Insurance Company Information**



Meeting Date: 12/05/2016

**Subject**

Prior and final approval of applications for urban revitalization designation

**Information**

The following comprise a list of prior and final applications for Urban Revitalization Designation. The paperwork is in order.

Prior

CM Construction - 801 N. Kenwood Blvd. - SFD - \$145,200

Ground Breaker Homes - 1301 S. "O" Street - SFD - \$165,000

Schlepphorst - 108 N. "G" Street - SFD - \$182,400

Final

Bernie Brueck - 708 W. Scenic Valley Drive - SFD - \$256,000

Johansen Enterprises - 705/707/709/711 E. Lincoln Ave. - 4-plex - \$400,000

Autumn Ridge Dev. - 1510 W. Jackson Avenue. - SFD - \$149,800

Cody Sinclair - 106 N. 20th Street - SFD - \$146,500

NOTE: All SFD's have the first \$75,000 abated.

Below is a list of permits issued through November 30, 2016 and previous years.

	2016		2015		2014		2013		2012	
SFD	38	\$6,940,332 \$182,640	38	\$6,710,310 \$176,587	23	\$4,222,909 \$183,605	45	\$7,708,802 \$171,307	12	\$1,766,450 \$147,204
Duplexes	7	\$1,997,100	4	\$975,095	4	\$985,500	7	\$1,455,650	2	\$574,650
MFD	3	\$11,744,453	2	\$852,700	4	\$1,646,350	6	\$4,789,500	2	\$5,676,350
Add/Alt	54	\$451,364	41	\$364,155	34	\$387,827	40	\$262,850	40	\$239,173
Non-Residential	46	\$8,882,622	34	\$11,623,472	35	\$12,584,562	16	\$10,647,816	28	\$19,673,701
Total	148	\$30,015,871	119	\$20,525,732	100	\$19,827,148	114	\$24,864,618	84	\$27,930,324

**Fiscal Impact****Attachments**

UR Apps

UR Apps 1

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

7C 3 Year Abatement \_\_\_\_\_ 5 Year Abatement \_\_\_\_\_ Date 11/11/16  
(please initial items below)

X Prior Approval for Intended Improvements \_\_\_\_\_ Approval of Improvements Completed

Address of Property: C.M. Construction Services

Legal Description of Property: Lot 19 Cavitt Creek Estates Plat 2

Title Holder or Contract Buyer: 801 N Kenwood Blvd.

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial X Vacant

Proposed Property Use: X Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental X Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition X New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 1 story sd - 1,456 sq. ft. - 2 bedrooms - 2 full baths -

2 car garage

CLASS A 3 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

Attic space insulation rated R-44 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

125 M.P.H. lifetime shingle? Yes \_\_\_\_\_ No \_\_\_\_\_

Windows have minimum U factor of .31 or less or a low E rating? Yes \_\_\_\_\_ No \_\_\_\_\_

H.V.A.C. has a minimum 90% efficiency rating? Yes \_\_\_\_\_ No \_\_\_\_\_

Programmable Energy Star thermostat installed? Yes \_\_\_\_\_ No \_\_\_\_\_

All ductwork is taped and sealed? Yes \_\_\_\_\_ No \_\_\_\_\_

All appliances are Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

A/C Unit with Minimum SEER rating of 14 Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

Faucets 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Showers 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Water closets 1.3 GPM or dual flush? Yes \_\_\_\_\_ No \_\_\_\_\_

Ductwork in unconditioned spaces all insulated? Yes \_\_\_\_\_ No \_\_\_\_\_

Four trees and six shrubs planted? Yes \_\_\_\_\_ No \_\_\_\_\_

Estimated or Actual Date of Completion: 3/2017

Estimated or Actual Value of Improvements: \$145,000

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant \_\_\_\_\_ Date of Occupancy \_\_\_\_\_ Relocation Benefits \_\_\_\_\_

Signed By: Justin C

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

☒ 3 Year Abatement \_\_\_\_\_ 5 Year Abatement \_\_\_\_\_ Date 11/16/16  
(please initial items below)

☒ Prior Approval for Intended Improvements \_\_\_\_\_ Approval of Improvements Completed \_\_\_\_\_

Address of Property: 1301 South O Street

Legal Description of Property: Lot 17 Deer Creek Plat 1

Title Holder or Contract Buyer: Ground Breaker Homes

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial ☒ Vacant

Proposed Property Use: ☒ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental ☒ Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition ☒ New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 2 story sfd - 1,938 sq. ft. - 4 bedrooms -

2 full baths - 1 partial bath - 2 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

Attic space insulation rated R-44 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

125 M.P.H. lifetime shingle? Yes \_\_\_\_\_ No \_\_\_\_\_

Windows have minimum U factor of .31 or less or a low E rating? Yes \_\_\_\_\_ No \_\_\_\_\_

H.V.A.C. has a minimum 90% efficiency rating? Yes \_\_\_\_\_ No \_\_\_\_\_

Programmable Energy Star thermostat installed? Yes \_\_\_\_\_ No \_\_\_\_\_

All ductwork is taped and sealed? Yes \_\_\_\_\_ No \_\_\_\_\_

All appliances are Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

A/C Unit with Minimum SEER rating of 14 Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

Faucets 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Showers 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Water closets 1.3 GPM or dual flush? Yes \_\_\_\_\_ No \_\_\_\_\_

Ductwork in unconditioned spaces all insulated? Yes \_\_\_\_\_ No \_\_\_\_\_

Four trees and six shrubs planted? Yes \_\_\_\_\_ No \_\_\_\_\_

Estimated or Actual Date of Completion: 4/20/17

Estimated or Actual Value of Improvements: \$165,000

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant \_\_\_\_\_ Date of Occupancy \_\_\_\_\_ Relocation Benefits \_\_\_\_\_

☒ Signed By: \_\_\_\_\_



APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

\_\_\_\_\_ 3 Year Abatement ☒ 5 Year Abatement Date 11/18/16  
(please initial items below)

\_\_\_\_\_ Prior Approval for Intended Improvements ☒ Approval of Improvements Completed

Address of Property: 708 W Scenic Valley Drive

Legal Description of Property: Lot 1 Heritage Hills Plat 8

Title Holder or Contract Buyer: Bernie Brueck

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): 515-249-9499

Existing Property Use: ☒ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial ☒ Vacant

Proposed Property Use: ☒ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental ☒ Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition ☒ New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 1 story std- 2,475 sq. ft. - 3 bedrooms -  
2 full baths - 4 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes ☒ No \_\_\_\_\_

Attic space insulation rated R-44 or higher? Yes ☒ No \_\_\_\_\_

125 M.P.H. lifetime shingle? Yes ☒ No \_\_\_\_\_

Windows have minimum U factor of .31 or less or a low E rating? Yes ☒ No \_\_\_\_\_

H.V.A.C. has a minimum 90% efficiency rating? Yes ☒ No \_\_\_\_\_

Programmable Energy Star thermostat installed? Yes ☒ No \_\_\_\_\_

All ductwork is taped and sealed? Yes ☒ No \_\_\_\_\_

All appliances are Energy Star rated? Yes ☒ No \_\_\_\_\_

A/C Unit with Minimum SEER rating of 14 Yes ☒ No \_\_\_\_\_ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes ☒ No \_\_\_\_\_ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes ☒ No \_\_\_\_\_ Brand? \_\_\_\_\_

Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes ☒ No \_\_\_\_\_

Faucets 2.0 GPM? Yes ☒ No \_\_\_\_\_

Showers 2.0 GPM? Yes ☒ No \_\_\_\_\_

Water closets 1.3 GPM or dual flush? Yes ☒ No \_\_\_\_\_

Ductwork in unconditioned spaces all insulated? Yes ☒ No \_\_\_\_\_

Four trees and six shrubs planted? Yes ☒ No \_\_\_\_\_

Estimated or Actual Date of Completion: 11/18/16

Estimated or Actual Value of Improvements: \$250,000

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant Date of Occupancy Relocation Benefits

Signed By: \_\_\_\_\_

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
4 OR 5 YEAR (COMMERCIAL OR INDUSTRIAL):

☒ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Date 11/14/16

\_\_\_\_\_ Prior Approval for Intended Improvements ☒ Approval of Improvements Completed

Address of Property: 705/707/709/711 East Lincoln Avenue

Legal Description of Property: lot 5 Fox Run Apt 1

Title Holder or Contract Buyer: Johansen Enterprises

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial ☒ Vacant

Proposed Property Use: ☒ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental ☒ Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition ☒ New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 2 story 4 Alex - 4,630 sq. ft. - 12 bedrooms -  
4 full baths - 4 partial baths - 4 garages

Estimated or Actual Date of Completion: 11/10/16

Estimated or Actual Value of Improvements: \$400,000

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant  
occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant	Date of Occupancy	Relocation Benefits
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☒ Signed By: [Signature]

**FOR AGENCY USE ONLY:**

City Manager The above application is/is not in conformance with the requirements of the  
Urban Revitalization Plan for City of Indianola  
Relocation Benefits Paid N/A

City Manager \_\_\_\_\_ Date \_\_\_\_\_

Building Dept Construction Permit No.(s) 64 Date Issued 5/23/16 FINAL 11/10/16

Building Official \_\_\_\_\_

City Council Application approved/disapproved (reason if disapproved) \_\_\_\_\_

Indianola City Council \_\_\_\_\_ Date \_\_\_\_\_

County Assessor Present assessed value \_\_\_\_\_ Assessed value w/improvements \_\_\_\_\_

Eligible or non-eligible for tax abatement \_\_\_\_\_

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

X 3 Year Abatement \_\_\_\_\_ 5 Year Abatement \_\_\_\_\_ Date 11/9/16  
(please initial items below)

\_\_\_\_\_ Prior Approval for Intended Improvements X Approval of Improvements Completed

Address of Property: 1510 W. Jackson Ave.

Legal Description of Property: Lot 9 Autumn Ridge Plat 1

Title Holder or Contract Buyer: Autumn Ridge Dev.

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial X Vacant

Proposed Property Use: X Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental X Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition X New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 2 story sfd - 1,738 sq. ft. - 4 bedrooms.

2 full baths - 1 partial bath - 3 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

Attic space insulation rated R-44 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

125 M.P.H. lifetime shingle? Yes \_\_\_\_\_ No \_\_\_\_\_

Windows have minimum U factor of .31 or less or a low E rating? Yes \_\_\_\_\_ No \_\_\_\_\_

H.V.A.C. has a minimum 90% efficiency rating? Yes \_\_\_\_\_ No \_\_\_\_\_

Programmable Energy Star thermostat installed? Yes \_\_\_\_\_ No \_\_\_\_\_

All ductwork is taped and sealed? Yes \_\_\_\_\_ No \_\_\_\_\_

All appliances are Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

A/C Unit with Minimum SEER rating of 14 Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

Faucets 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Showers 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Water closets 1.3 GPM or dual flush? Yes \_\_\_\_\_ No \_\_\_\_\_

Ductwork in unconditioned spaces all insulated? Yes \_\_\_\_\_ No \_\_\_\_\_

Four trees and six shrubs planted? Yes \_\_\_\_\_ No \_\_\_\_\_

Estimated or Actual Date of Completion: 11/8/16

Estimated or Actual Value of Improvements: \$149,800

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant

Date of Occupancy

Relocation Benefits

Signed By: \_\_\_\_\_



APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

\_\_\_\_\_ 3 Year Abatement ☒ 5 Year Abatement Date 11/23/16  
(please initial items below)

\_\_\_\_\_ Prior Approval for Intended Improvements ☒ Approval of Improvements Completed

Address of Property: 106 N. 20th St.

Legal Description of Property: Lot 13 Meadow Brooke Plat 1

Title Holder or Contract Buyer: Cody Sinclair

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial ☒ Vacant

Proposed Property Use: ☒ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental ☒ Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition ☒ New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 1 story sfd - 1,550 sq. ft. - 3 bedrooms -  
2 full baths - 3 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes ☒ No \_\_\_\_\_

Attic space insulation rated R-44 or higher? Yes ☒ No \_\_\_\_\_

125 M.P.H. lifetime shingle? Yes ☒ No \_\_\_\_\_

Windows have minimum U factor of .31 or less or a low E rating? Yes ☒ No \_\_\_\_\_

H.V.A.C. has a minimum 90% efficiency rating? Yes ☒ No \_\_\_\_\_

Programmable Energy Star thermostat installed? Yes ☒ No \_\_\_\_\_

All ductwork is taped and sealed? Yes ☒ No \_\_\_\_\_

All appliances are Energy Star rated? Yes ☒ No \_\_\_\_\_

A/C Unit with Minimum SEER rating of 14 Yes ☒ No \_\_\_\_\_ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes ☒ No \_\_\_\_\_ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes ☒ No \_\_\_\_\_ Brand? \_\_\_\_\_  
Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes ☒ No \_\_\_\_\_

Faucets 2.0 GPM? Yes ☒ No \_\_\_\_\_

Showers 2.0 GPM? Yes ☒ No \_\_\_\_\_

Water closets 1.3 GPM or dual flush? Yes ☒ No \_\_\_\_\_

Ductwork in unconditioned spaces all insulated? Yes ☒ No \_\_\_\_\_

Four trees and six shrubs planted? Yes ☒ No \_\_\_\_\_

Estimated or Actual Date of Completion: 11/23/16

Estimated or Actual Value of Improvements: \$46,500

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant  
occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant \_\_\_\_\_ Date of Occupancy \_\_\_\_\_ Relocation Benefits \_\_\_\_\_

☒ Signed By: Cody Sinclair

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

\_\_\_\_\_ 3 Year Abatement X 5 Year Abatement \_\_\_\_\_ Date 11/30/16  
(please initial items below)

X Prior Approval for Intended Improvements \_\_\_\_\_ Approval of Improvements Completed

Address of Property: 108 N. G St

Legal Description of Property: Lot 2 Block 25 Chesire's Addition

Title Holder or Contract Buyer: Schlepphorst

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial X Vacant

Proposed Property Use: X Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant  
\_\_\_\_\_ Rental X Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition X New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 2 story sfd. 1,920 sq. ft. - 4 bedrooms. 2 full bathes -  
2 partial bathes - 2 car detached garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes REK No \_\_\_\_\_  
Attic space insulation rated R-44 or higher? Yes REK No \_\_\_\_\_  
125 M.P.H. lifetime shingle? Yes REK No \_\_\_\_\_  
Windows have minimum U factor of .31 or less or a low E rating? Yes REK No \_\_\_\_\_  
H.V.A.C. has a minimum 90% efficiency rating? Yes REK No \_\_\_\_\_  
Programmable Energy Star thermostat installed? Yes REK No \_\_\_\_\_  
All ductwork is taped and sealed? Yes REK No \_\_\_\_\_  
All appliances are Energy Star rated? Yes REK No \_\_\_\_\_  
A/C Unit with Minimum SEER rating of 14 Yes REK No \_\_\_\_\_ Brand? \_\_\_\_\_  
Furnace with a minimum 90% efficiency rating Yes REK No \_\_\_\_\_ Brand? \_\_\_\_\_  
Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes REK No \_\_\_\_\_ Brand? \_\_\_\_\_  
Rating? \_\_\_\_\_  
Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes REK No \_\_\_\_\_  
Faucets 2.0 GPM? Yes REK No \_\_\_\_\_  
Showers 2.0 GPM? Yes REK No \_\_\_\_\_  
Water closets 1.3 GPM or dual flush? Yes REK No \_\_\_\_\_  
Ductwork in unconditioned spaces all insulated? Yes REK No \_\_\_\_\_  
Four trees and six shrubs planted? Yes REK No \_\_\_\_\_

Estimated or Actual Date of Completion: 6/2017

Estimated or Actual Value of Improvements: \$182,400

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant  
occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant \_\_\_\_\_ Date of Occupancy \_\_\_\_\_ Relocation Benefits \_\_\_\_\_

X Signed By: [Signature]



**Meeting Date:** 12/05/2016

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**Subject**

Claims on the computer printout for December 5, 2016

**Information**

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**Fiscal Impact**

**Attachments**

Claims

Vendor Report

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Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
<b>GENERAL FUND</b>				
911 ETC INC	001-1700-63730	911 MONTHLY ACCESS CHARGE	11/30/2016	2.52
911 ETC INC	001-6200-63730	911 MONTHLY ACCESS CHARGE	11/30/2016	10.93
BENDON INDIANOLA MECHANICAL	001-6500-63100	REPLACED 4" C.I. PIPE	11/22/2016	2,059.75
CIVIC SYSTEMS LLC	001-6200-62300	ONSITE TRAINING	11/18/2016	1,569.51
DUST PROS JANITORIAL	001-6500-64090	NOV 16 CLEANING SERVICES	11/21/2016	4,000.00
INFOMAX OFFICE SYSTEMS INC	001-1700-63410	COPIER CONTRACT	11/15/2016	.72
INFOMAX OFFICE SYSTEMS INC	001-6200-63400	COPIER CONTRACT	11/15/2016	821.14
INFOMAX OFFICE SYSTEMS INC	001-6100-63400	COPIER CONTRACT	11/15/2016	.29
IOWA DIV OF LABOR SERVICE	001-6500-63410	ELEVATOR SAFETY/2016 PERMIT	10/27/2016	75.00
MAHASKA COMMUNICATION GROUP	001-1700-63730	TELEPHONE	11/01/2016	15.65
MAHASKA COMMUNICATION GROUP	001-6210-64990	INTERNET	11/01/2016	66.00
MAHASKA COMMUNICATION GROUP	001-6200-63730	TELEPHONE	11/01/2016	73.03
MID AMERICAN ENERGY CO.	001-6500-63710	74080-22010 FUEL HEAT	11/28/2016	394.85
O'KEEFE ELEVATOR CO.	001-6500-63100	MAINTENANCE	11/30/2016	294.29
PEPPER, PAMELA	001-6100-61100	FICA REIMBURSEMENT ELECTED OFFICIAL	11/29/2016	223.20
PITNEY BOWES	001-6200-65070	POSTAGE METER SUPPLIES	11/01/2016	169.98
RECORD-HERALD & INDIANOLA	001-6500-64020	CC MIN-09	10/30/2016	282.75
RECORD-HERALD & INDIANOLA	001-6500-64020	PH	10/30/2016	30.17
RECORD-HERALD & INDIANOLA	001-6500-64020	CC MIN-08	10/30/2016	264.44
RECORD-HERALD & INDIANOLA	001-6500-64020	PH ALLEY	10/30/2016	42.17
RECORD-HERALD & INDIANOLA	001-6500-64020	CC MIN-10	10/30/2016	254.42
RECORD-HERALD & INDIANOLA	001-6500-64020	CC MIN-10	10/30/2016	216.49
RECORD-HERALD & INDIANOLA	001-6500-64020	PH TAX ABATE	10/30/2016	25.85
SHULL, DOUG	001-6500-64990	TREASURER CONTRACT	11/23/2016	83.33
STUDIO FUSCO	001-6200-64140	SE AND WA ADMIN FEE NOTICE	11/18/2016	930.90
T.R.M. DISPOSAL LLC	001-6500-64090	ACCT #1506	11/24/2016	83.00
T.R.M. DISPOSAL LLC	001-6500-64090	ACCT#1506	11/24/2016	52.00
THREE-SIXTY GROUP LLC	001-6200-64149	PAYMENT 3	11/23/2016	137,500.00
UNUM LIFE INSURANCE CO OF	001-6200-61550	LIFE, AD&D AND LTD INSURANCE	11/28/2016	146.28
UNUM LIFE INSURANCE CO OF	001-6150-61550	LIFE, AD&D AND LTD INSURANCE	11/28/2016	33.62
UNUM LIFE INSURANCE CO OF	001-6210-61550	LIFE, AD&D AND LTD INSURANCE	11/28/2016	43.91
UNUM LIFE INSURANCE CO OF	001-1700-61550	LIFE, AD&D AND LTD INSURANCE	11/28/2016	109.37
WELLS FARGO CCER	001-6250-62100	CENTRAL IOWA SHRM Dues	10/13/2016	60.00
WELLS FARGO CCER	001-1700-62300	INTL CODE COUNCIL INCICC Certification Renewal	10/24/2016	180.00
WELLS FARGO CCER	001-6500-65070	PHILLIPS 66 - INDY 66 WESEmployee Breakfast - 2 bags ice	10/28/2016	9.98
WELLS FARGO CCER	001-1700-64900	GARDEN AND ASSOCIATES LTDStormwater Review - Deer Creek	10/07/2016	1,424.50
WELLS FARGO CCER	001-1700-65060	INDOFF INCORPORATEDOffice Supplies - Pens, Plotter paper	10/12/2016	52.72
WELLS FARGO CCER	001-1700-67250	B&H PHOTO, 800-606-6969Mindi Battery Backup	10/27/2016	42.95
WELLS FARGO CCER	001-6210-62300	AMAZON.COMExchange Server Book	10/07/2016	34.28
WELLS FARGO CCER	001-6200-62300	IOWA LEAGUE OF CITIES2016 Fall IMFOA	10/10/2016	175.00
WELLS FARGO CCER	001-1700-62300	GORDON BIERSCHE KANSAS CIDinner charges - ICC Code Confer	10/18/2016	49.00
WELLS FARGO CCER	001-1700-62300	GATES BAR B Q BROOKLYNDinner charges - ICC Code Conferenc	10/20/2016	43.46
WELLS FARGO CCER	001-6250-65070	WM SUPERCENTER #1491Snacks for Wellness Screen	10/20/2016	36.45
WELLS FARGO CCER	001-6200-65070	INDOFF INCORPORATEDClips, writing pads, adding machine rolls	10/28/2016	28.61
WELLS FARGO CCER	001-1700-62300	ICC ONLINE TRAININGChuck - ICC Training Webinar	10/07/2016	79.00
WELLS FARGO CCER	001-6250-65070	INDOFF INCORPORATEDFolders/labels	10/13/2016	60.51
WELLS FARGO CCER	001-1700-62300	QUIZNOS #5912Lunch charges - ICC Code Conference	10/19/2016	19.21
WELLS FARGO CCER	001-6210-63400	DATABUG LLCHard Drive for Backup Laptop	10/24/2016	79.00
WELLS FARGO CCER	001-6500-65070	HY VEE 1271Employee Breakfast - 8 gallons OJ	10/27/2016	31.92
WELLS FARGO CCER	001-6500-65070	HY VEE 1271Employee Breakfast - coffee stirrers, cups, cutlery	10/27/2016	15.99
WELLS FARGO CCER	001-6210-64990	MOOD PANDORAPhone Music	10/14/2016	26.95
WELLS FARGO CCER	001-1700-62300	INTL CODE COUNCIL INCICC Certification	10/24/2016	90.00
WELLS FARGO CCER	001-6250-62300	EB IAPELRA WINTER CON Dues	10/25/2016	50.00
WELLS FARGO CCER	001-1700-62300	MARRIOTT HOTELS F/BBreakfast charges - ICC Code Conference	10/20/2016	37.00
WELLS FARGO CCER	001-1700-62300	MARRIOTT HOTELS F/BBreakfast charges - ICC Code Conference	10/21/2016	41.00
WELLS FARGO CCER	001-6250-62100	NATL PUBLIC EMPLOYER LADues	10/06/2016	215.00
WELLS FARGO CCER	001-6210-65070	DEEP SURPLUSCable Ties, Patch Cables, Misc Supplies	10/11/2016	474.62

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WELLS FARGO CCER	001-6200-65070	INDOFF INCORPORATED2017 Calendars	10/26/2016	79.16
WELLS FARGO CCER	001-6200-67240	WWW.NEWEGG.COMNew Laptop Battery for Chris	10/20/2016	49.99
WELLS FARGO CCER	001-1700-62300	MARRIOTT HOTELHotel Charges- ICC Code Conference	10/21/2016	380.70
WELLS FARGO CCER	001-1700-62300	ICC ONLINE TRAININGRich - ICC Training Webinar	10/07/2016	89.00
WELLS FARGO CCER	001-6210-67240	FIREWALLS.COMReplacement Access Point for PR	10/26/2016	250.24
WELLS FARGO CCER	001-6210-65070	B&H PHOTO, 800-606-6969Display Port to DVI Adapters	10/27/2016	26.97
WELLS FARGO CCER	001-6210-63400	EXECUTIVE LASER WASH INCCar Wash	10/31/2016	9.00
WELLS FARGO CCER	001-1700-63730	USCC IVRCCell Phone Charges	10/07/2016	54.89
WELLS FARGO CCER	001-6200-65070	INDOFF INCORPORATEDLabels	10/10/2016	29.97
WELLS FARGO CCER	001-1700-62300	THE QUAFF BAR & GRILLDinner charges - ICC Code Conference	10/20/2016	25.00
Total GENERAL FUND:				154,227.63

**POLICE FUND**

911 ETC INC	011-1100-63730	911 MONTHLY ACCESS CHARGE	11/30/2016	15.13
KIYA KODA HUMANE SOCIETY	011-1100-64137	HUMANE SOCIETY CONTRACT - DEC 2016	11/23/2016	2,412.74
MAHASKA COMMUNICATION G	011-1100-63730	INTERNET	11/01/2016	22.00
MAHASKA COMMUNICATION G	011-1100-63730	TELEPHONE	11/01/2016	93.91
MEDTRAK SERVICES	011-1100-64120	411 RX	07/31/2016	43.57
MEDTRAK SERVICES	011-1100-64120	411 RX	08/15/2016	18.19
MEDTRAK SERVICES	011-1100-64120	411 RX	08/31/2016	65.68
MEDTRAK SERVICES	011-1100-64120	411 RX	09/15/2016	39.67
MEDTRAK SERVICES	011-1100-64120	411 RX	09/30/2016	43.79
MEDTRAK SERVICES	011-1100-64120	411 RX	10/15/2016	40.77
MEDTRAK SERVICES	011-1100-64120	411 RX	10/31/2016	45.11
MEDTRAK SERVICES	011-1100-64120	411 RX	11/15/2016	40.13
OLIVAS, FERNANDO	011-1100-66990	PARKING TICKET PAID TWICE	11/13/2016	20.00
UNUM LIFE INSURANCE CO OF	011-1100-61550	LIFE, AD&D AND LTD INSURANCE	11/28/2016	397.59
WELLS FARGO CCER	011-1100-65060	AMAZON.COMSher Stapler Admin office toner	10/24/2016	75.17
WELLS FARGO CCER	011-1100-67245	AMAZON MKTPLACE PMTSOfficers recorders	10/11/2016	169.95
WELLS FARGO CCER	011-1100-65070	SIRCHIE FINGER PRINT LABODetective Supplies	10/20/2016	185.03
WELLS FARGO CCER	011-1100-65070	BROWNELLS INCSupplies	10/21/2016	432.77
WELLS FARGO CCER	011-1100-61810	BADGEANDWALLETUniforms	10/18/2016	24.00
WELLS FARGO CCER	011-1100-65070	AED SUPERSTOREReplacement pads for 2 AEDS	10/26/2016	338.00
WELLS FARGO CCER	011-1100-65070	EVIDENT INCSupplies	10/21/2016	467.00
Total POLICE FUND:				4,990.20

**FIRE FUND**

911 ETC INC	015-1500-63730	911 MONTHLY ACCESS CHARGE	11/30/2016	9.24
DETAILS PLUS	015-1500-65051	APPARATUS DECALS	01/19/2016	310.00
DINGES FIRE COMPANY	015-1500-65051	STREAMLIGHT - STINGER	11/09/2016	132.97
HEIMAN FIRE EQUIPMENT	015-1500-65051	NOZZLE PARTS	11/10/2016	37.34
INFOMAX OFFICE SYSTEMS IN	015-1500-64990	COPIER CONTRACT	11/15/2016	42.27
INFOMAX OFFICE SYSTEMS IN	015-1500-64190	PRINTING CONTRACT	11/24/2016	86.56
MAHASKA COMMUNICATION G	015-1500-63730	TELEPHONE	11/01/2016	57.39
MAHASKA COMMUNICATION G	015-1500-63730	INTERNET	11/01/2016	22.00
MID AMERICAN ENERGY CO.	015-1500-63710	UTILITIES	11/17/2016	8.49
TRAMONTINA, MICHAEL LOUIS	015-1500-64990	AFG - GRANT WRITER	11/21/2016	840.00
U.S. CELLULAR	015-1500-63730	CELL PHONE	11/12/2016	50.48
UNUM LIFE INSURANCE CO OF	015-1500-61550	LIFE, AD&D AND LTD INSURANCE	11/28/2016	42.97
WARREN CO FIRE ASSOC.	015-1500-67240	I AM RESPONDING/ASSOC. FEE	11/01/2016	240.83
WELLS FARGO CCER	015-1500-64120	GLAXOSMITHKLINE PHARMA PFlu Vaccine for department employ	10/06/2016	306.38
WELLS FARGO CCER	015-1500-65051	HEROLD TRAILER SALESFire safety trailer power unit ,cord end	10/17/2016	392.05
WELLS FARGO CCER	015-1500-65060	SPECIALISTID.COMCases and lanyards for department ID cards	10/27/2016	173.25
WELLS FARGO CCER	015-1500-65070	CIRCLE B CASHWAY OF INDIAScrews and blades	10/19/2016	31.98
WELLS FARGO CCER	015-1500-63100	WM SUPERCENTER #1491x1 box 13Gal trash bags. @ 13.47	10/31/2016	13.47
WELLS FARGO CCER	015-1500-65051	MCCOY TRUE VALUEPropane for torch. Tape. Cable parts	10/03/2016	76.62

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WELLS FARGO CCER	015-1500-65070	HY VEE 1271Can of coffee for fire department open house.	10/14/2016	11.98
WELLS FARGO CCER	015-1500-65070	ADVENTURE RV CENTER337 awning slide	10/21/2016	18.49
WELLS FARGO CCER	015-1500-63100	MCCOY TRUE VALUEx2 loop mop heads @ 15.29 each and x2 spr	10/25/2016	37.76
WELLS FARGO CCER	015-1500-63100	WW GRAINGERRailing support for stairs	10/03/2016	13.40
WELLS FARGO CCER	015-1500-62100	PAYPAL IOWAFIRECHIIowa Fire Chiefs Association	10/10/2016	25.00
WELLS FARGO CCER	015-1500-65051	MCCOY TRUE VALUEMisc	10/03/2016	22.46
WELLS FARGO CCER	015-1500-65051	NAPA PARTS 0000514Batteries medic 247 and engine 331	10/20/2016	765.73
WELLS FARGO CCER	015-1500-62100	ISU FIRE SERVICEIowa Professional Fire Chiefs Conference	10/12/2016	20.00
WELLS FARGO CCER	015-1500-62300	HY VEE 1271Fire safety week food supplies recruits	10/17/2016	14.07
WELLS FARGO CCER	015-1500-65051	BOBS CUSTOM TROPHIESPump label engines 333,331 and 332	10/18/2016	126.00
WELLS FARGO CCER	015-1500-63410	OREILLY AUTO 000033765 Gal Dirt Buster Truck Soap. 38.99	10/19/2016	38.99
WELLS FARGO CCER	015-1500-65051	MCCOY TRUE VALUEPaint tanker 335	10/21/2016	19.11
WELLS FARGO CCER	015-1500-65070	CHUMBLEY & JONES OILSmall engine fuel	10/25/2016	24.20
WELLS FARGO CCER	015-1500-65060	WAL-MART #1491Voice recorder for predetermination hearings	10/24/2016	59.88
Total FIRE FUND:				4,071.36

**AMBULANCE FUND**

AIRGAS USA LLC	016-1600-65070	OXYGEN	11/14/2016	67.73
DEWEY FORD	016-1600-65051	INSURANCE SUPPLEMENT #247	11/22/2016	2,764.68
INFOMAX OFFICE SYSTEMS IN	016-1600-63400	COPIER CONTRACT	11/15/2016	36.44
MAHASKA COMMUNICATION G	016-1600-63730	TELEPHONE	11/01/2016	28.60
MEDPRO DISPOSAL LLC	016-1600-64990	MEDICAL WASTE	11/23/2016	75.00
UNUM LIFE INSURANCE CO OF	016-1600-61550	LIFE, AD&D AND LTD INSURANCE	11/28/2016	188.12
WELLS FARGO CCER	016-1600-65051	SAFELITE AUTOGLASSWindshield repair medic 245	10/07/2016	158.25
WELLS FARGO CCER	016-1600-65070	SOUTHEASTERN EMERGENCY EQEMS Drugs Invoice #722246	10/21/2016	31.85
WELLS FARGO CCER	016-1600-65070	SOUTHEASTERN EMERGENCY EQEMS Supplies Invoice #72297	10/25/2016	217.13
WELLS FARGO CCER	016-1600-65050	OREILLY AUTO 00003376DEF and Fuses for medic units	10/24/2016	18.48
WELLS FARGO CCER	016-1600-65070	SOUTHEASTERN EMERGENCY EQEMS Drugs and Supplies Invoi	10/20/2016	1,005.17
WELLS FARGO CCER	016-1600-65051	SAFELITE AUTOGLASSRefund incorrect amounts	10/07/2016	158.25-
WELLS FARGO CCER	016-1600-62300	SQ A+ CPR TRAINERSCCPR instructor recertification	10/17/2016	50.00
WELLS FARGO CCER	016-1600-65070	BOUND TREE MEDICAL LLCCEMS Supplies Order #38495714	10/27/2016	304.05
WELLS FARGO CCER	016-1600-65051	DEWEY FORDAmbulance Repair	10/14/2016	5,000.00
WELLS FARGO CCER	016-1600-65051	SAFELITE AUTOGLASSWindshield repair medic 245	10/07/2016	74.94
WELLS FARGO CCER	016-1600-65051	NAPA PARTS 0000514Oil and air filters for squads	10/07/2016	612.63
WELLS FARGO CCER	016-1600-65060	QUILL CORPORATIONEnvelopes	10/26/2016	435.45
WELLS FARGO CCER	016-1600-65070	SOUTHEASTERN EMERGENCY EQEMS Supplies Invoice #71994	10/11/2016	1.35
WELLS FARGO CCER	016-1600-65070	MCCOY TRUE VALUEEMS Supplies Transaction #A218604	10/25/2016	6.74
Total AMBULANCE FUND:				10,918.36

**LIBRARY FUND**

911 ETC INC	041-4100-63730	911 MONTHLY ACCESS CHARGE	11/30/2016	9.24
MAHASKA COMMUNICATION G	041-4100-63730	INTERNET	11/01/2016	22.00
MAHASKA COMMUNICATION G	041-4100-63730	TELEPHONE	11/01/2016	57.39
UNUM LIFE INSURANCE CO OF	041-4100-61550	LIFE, AD&D AND LTD INSURANCE	11/28/2016	85.30
WELLS FARGO CCER	041-4100-65070	INDOFF INCORPORATEDHanging File folders	10/18/2016	21.74
WELLS FARGO CCER	041-4100-65070	INDOFF INCORPORATEDWall clock and self adhesive note pads	10/26/2016	14.75
WELLS FARGO CCER	041-4100-65070	WM SUPERCENTER #1491Office supplies batteries	10/05/2016	23.38
WELLS FARGO CCER	041-4100-65020	AMAZON.COM AMZN.COM/BILL1 Book	10/24/2016	16.99
WELLS FARGO CCER	041-4100-65079	HY VEE 1271Teen Programming	10/05/2016	8.00
WELLS FARGO CCER	041-4100-65070	WAL-MART #1491Office supplies thank you cards	10/27/2016	10.05
WELLS FARGO CCER	041-4100-65022	AMAZON.COM AMZN.COM/BILL4 DVDs	10/24/2016	58.96
WELLS FARGO CCER	041-4100-65070	INDOFF INCORPORATEDReceipt paper rolls	10/28/2016	105.32
WOOSLEY LANDSCAPING & M	041-4150-65990	LIBRARY MOW CONTRACT	11/25/2016	50.00
Total LIBRARY FUND:				483.12

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
PARK & RECREATION FUND				
911 ETC INC	042-4200-63730	911 MONTHLY ACCESS CHARGE	11/30/2016	12.61
911 ETC INC	042-4300-63730	911 MONTHLY ACCESS CHARGE	11/30/2016	4.20
AGRILAND FS INC	042-4200-65072	SOFTBALL GRASS SEED	05/27/2016	21.35
AGRILAND FS INC	042-4200-65072	FIELD DRY	07/07/2016	1,640.00
BAILEY IRRIGATION	042-4200-63100	SOFTBALL IRRIGATION REPAIR	11/08/2016	441.64
BAILEY IRRIGATION	042-4300-63100	BUXTON PARK IRRIGATION VALVE	11/08/2016	275.00
DUST PROS JANITORIAL	042-4200-64090	MONTHLY CLEANING	11/20/2016	1,462.00
DUST PROS JANITORIAL	042-4200-65070	JANITORIAL SUPPLIES	11/20/2016	31.98
INFOMAX OFFICE SYSTEMS IN	042-4200-65060	COPIES	11/16/2016	62.35
MAHASKA COMMUNICATION G	042-4200-63730	TELEPHONE	11/01/2016	28.60
MAHASKA COMMUNICATION G	042-4200-63730	INTERNET	11/01/2016	22.00
MAHASKA COMMUNICATION G	042-4300-63730	TELEPHONE	11/01/2016	26.09
MAHASKA COMMUNICATION G	042-4200-63730	TELEPHONE	11/01/2016	83.48
MID AMERICAN ENERGY CO.	042-4300-63710	FUEL HEAT	11/17/2016	42.32
MID AMERICAN ENERGY CO.	042-4200-63710	ACTIVITY CENTER UTILITIES	11/17/2016	88.68
SADLER, ARLENE	042-4200-66990	REFUND OF BUXTON ROOM DEPOSIT	11/21/2016	150.00
U.S. CELLULAR	042-4300-63730	CELL PHONES - 2	11/12/2016	92.66
UNUM LIFE INSURANCE CO OF	042-4400-61550	LIFE, AD&D AND LTD INSURANCE	11/28/2016	21.40
UNUM LIFE INSURANCE CO OF	042-4300-61550	LIFE, AD&D AND LTD INSURANCE	11/28/2016	86.49
UNUM LIFE INSURANCE CO OF	042-4200-61550	LIFE, AD&D AND LTD INSURANCE	11/28/2016	45.58
WELLS FARGO CCER	042-4200-62300	TMS INDIANOLA CHAMBERMarketing seminar	10/10/2016	5.00
WELLS FARGO CCER	042-4200-65070	WM SUPERCENTER #3762Indoor PlayDate equipment	10/12/2016	253.08
WELLS FARGO CCER	042-4300-65200	MCCOY TRUE VALUE28 inch Sign Stakes	10/25/2016	6.44
WELLS FARGO CCER	042-4200-65060	INK TONER STORE LLCInk Toner for computer lab	10/31/2016	112.91
WELLS FARGO CCER	042-4200-65080	THE UPS STORE #6682Mailing Lost equipment	10/03/2016	14.93
WELLS FARGO CCER	042-4200-63710	PSN INDIANOLA UTILITIESAdult Softball Complex Utilities	10/05/2016	980.07
WELLS FARGO CCER	042-4200-63100	MENARDS DES MOINES IALights for A/C	10/14/2016	194.41
WELLS FARGO CCER	042-4200-65070	WM SUPERCENTER #1491Softball Concessions	10/17/2016	11.54
WELLS FARGO CCER	042-4300-65070	THEISENS #21RV A/F for RRs	10/20/2016	23.92
WELLS FARGO CCER	042-4300-65070	MCCOY TRUE VALUEpaint brush	10/27/2016	1.16
WELLS FARGO CCER	042-4200-65070	WM SUPERCENTER #1491Event Supplies	10/03/2016	27.20
WELLS FARGO CCER	042-4200-65070	WAL-MART #1491Special Needs Dance supplies and Indoor PlayDa	10/13/2016	54.82
WELLS FARGO CCER	042-4300-65051	THEISENS #21battery refund	10/14/2016	58.84
WELLS FARGO CCER	042-4200-64090	DUST PROS JANITORIALActivity Center Cleaning - September 201	10/21/2016	1,562.00
WELLS FARGO CCER	042-4200-65070	WM SUPERCENTER #1491Costume Party and Parade - Patch pick	10/31/2016	6.42
WELLS FARGO CCER	042-4200-65070	WM SUPERCENTER #1491Softball Concessions	10/28/2016	46.64
WELLS FARGO CCER	042-4200-65070	NOBBIES - CLIVECostume Party and Parade supplies - tattoos	10/31/2016	19.00
WELLS FARGO CCER	042-4300-65200	AGRILAND FS 100143818Chemicals for Spraying	10/06/2016	120.09
WELLS FARGO CCER	042-4300-65051	OREILLY AUTO 00003376Belt for Out Front Mower Deck on Ventra	10/12/2016	17.04
WELLS FARGO CCER	042-4200-65070	BOBS CUSTOM TROPHIESAdult Softball League Trophies	10/18/2016	115.00
WELLS FARGO CCER	042-4200-65070	FAREWAY STORES #657Special Needs Halloween Dance - popcor	10/24/2016	9.92
WELLS FARGO CCER	042-4200-65070	MCCOY TRUE VALUECostume Party and Parade - one can markin	10/26/2016	6.48
WELLS FARGO CCER	042-4200-65070	WM SUPERCENTER #1491Costume Party and Parade - candy, bott	10/28/2016	133.78
WELLS FARGO CCER	042-4200-65990	NEW REGENCY RADIOFRAUDULENT CHARGE - CREDIT PENDI	10/31/2016	127.64
WELLS FARGO CCER	042-4200-65070	AMAZON MKTPPLACE PMTSDaddy Daughter Date Night Supplies	10/03/2016	119.92
WELLS FARGO CCER	042-4200-65070	WAL-MART #1491Special Needs Halloween Dance - juice, water, 2	10/21/2016	48.80
WELLS FARGO CCER	042-4200-65070	CASEYS GEN STORE 2097Costume Party and Parade - bag of ice	10/31/2016	4.99
WELLS FARGO CCER	042-4200-65070	WM SUPERCENTER #1491Event Supplies	10/12/2016	22.55
WELLS FARGO CCER	042-4200-65070	CASEYS GEN STORE 1623Special Needs Halloween Dance - 2 ba	10/24/2016	9.98
WELLS FARGO CCER	042-4200-65070	DOLLAR TREETablecloths	10/26/2016	4.24
WELLS FARGO CCER	042-4200-65070	WAL-MART #1491Zone misc office supplies	10/28/2016	78.55
WELLS FARGO CCER	042-4200-65070	WM SUPERCENTER #1491Softball Concessions	10/31/2016	4.15
WELLS FARGO CCER	042-4200-65070	WM SUPERCENTER #1491Softball Concessions	10/03/2016	11.54
WELLS FARGO CCER	042-4300-65051	NAPA PARTS 0000514Toggle Switch for Sprayer	10/13/2016	5.49
WELLS FARGO CCER	042-4200-65070	WAL-MART #1491Softball Concessions	10/21/2016	32.64
WELLS FARGO CCER	042-4300-65070	MCCOY TRUE VALUEx-mas bulbs for KIB wreaths	10/25/2016	409.10
WELLS FARGO CCER	042-4200-65990	CROSS BORDER TRANS FEEFRAUDULENT CHARGE - CREDIT	10/31/2016	1.28

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WELLS FARGO CCER	042-4200-64190	ADOBE CREATIVE CLOUDmonthly fee	10/03/2016	49.99
WELLS FARGO CCER	042-4200-63710	PSN INDIANOLA UTILITIESActivity Center Utilities	10/05/2016	1,075.66
WELLS FARGO CCER	042-4200-65070	INDIANOLA PIZZA RANCHSenior Bingo Main Dish	10/17/2016	92.92
WELLS FARGO CCER	042-4200-61810	DLH GRAFXTae Kwon Do T-Shirts	10/20/2016	157.16
WELLS FARGO CCER	042-4300-65070	LIGHTBULB SURPLUSSbuxton light ballasts	10/27/2016	130.83
WELLS FARGO CCER	042-4200-65070	FUN EXPRESSDaddy Daughter Date Night Supplies	10/03/2016	242.05
WELLS FARGO CCER	042-4300-65051	THEISENS #21battery	10/14/2016	54.99
WELLS FARGO CCER	042-4200-65070	WM SUPERCENTER #1491Softball Concessions	10/17/2016	9.92
WELLS FARGO CCER	042-4200-65060	4IMPRINTPens - Marketing Materials	10/20/2016	294.19
WELLS FARGO CCER	042-4200-64190	B&H PHOTO, 800-606-6969Kathy Battery Backup	10/27/2016	42.95
WELLS FARGO CCER	042-4300-65070	MCCOY TRUE VALUErefund/credit	10/27/2016	4.94-
WELLS FARGO CCER	042-4200-65070	WAL-MART #1491Costume Party and Parade - 4 pumpkins	10/31/2016	21.04
WIEGERT DISPOSAL CO.	042-4300-64090	NOV SHOP DUMPSTER	11/30/2016	45.00
WOOSLEY LANDSCAPING & M	042-4300-64990	PARKS MOW CONTRACT	11/25/2016	1,440.00
Total PARK & RECREATION FUND:				12,834.07

**POOL (MEMORIAL) FUND**

911 ETC INC	045-4500-63730	911 MONTHLY ACCESS CHARGE	11/30/2016	1.68
DES MOINES WATER WORKS	045-4500-63100	LEAK DETECTION	11/10/2016	611.00
MAHASKA COMMUNICATION G	045-4500-63730	TELEPHONE	11/01/2016	10.43
PLEVA MECHANICAL	045-4500-63100	SHALLOW POOL RECONST. BILLING #2	11/21/2016	95,000.00
WELLS FARGO CCER	045-4500-65070	MCCOY TRUE VALUEPeg board hooks	10/04/2016	22.90
WELLS FARGO CCER	045-4500-65070	MCCOY TRUE VALUEPeg board hooks	10/04/2016	10.24
WELLS FARGO CCER	045-4500-65070	WAL-MART #1491Peg hooks	10/13/2016	6.94
WELLS FARGO CCER	045-4500-65070	MCCOY TRUE VALUEkey blanks and magnetic holder	10/25/2016	13.82
WELLS FARGO CCER	045-4500-67245	WEATHERSHACKCOMStrikeAlert Lightning Detector	10/18/2016	189.91
WELLS FARGO CCER	045-4500-65070	WAL-MART #1491Return - pool file cabinet	10/10/2016	37.88-
WELLS FARGO CCER	045-4500-63710	PSN INDIANOLA UTILITIESAugust utilities	10/07/2016	2,936.20
WELLS FARGO CCER	045-4500-65070	WM SUPERCENTER #1491dolly, file cabinet	10/05/2016	79.66
WOOSLEY LANDSCAPING & M	045-4500-64990	MAC MOW CONTRACT	11/25/2016	100.00
Total POOL (MEMORIAL) FUND:				98,944.90

**ROAD USE TAX FUND**

911 ETC INC	110-2100-63730	911 MONTHLY ACCESS CHARGE	11/30/2016	1.68
DALLAS W. SIX CO. INC	110-2100-67230	GROVE HYDRO CRANE	11/04/2016	412.50
GRIMES ASPHALT & PAVING	110-2100-65073	COLD MIX	11/16/2016	1,356.34
LOGAN CONTRACTORS SUPPL	110-2100-65073	SEALANT/AIR HOSE	11/16/2016	3,294.68
MAHASKA COMMUNICATION G	110-2100-64900	INTERNET	11/01/2016	22.00
MAHASKA COMMUNICATION G	110-2100-63730	TELEPHONE	11/01/2016	10.43
MARMON, KEVIN	110-2100-61810	CLOTHING ALLOWANCE	11/22/2016	300.00
MID AMERICAN ENERGY CO.	110-2100-63710	FUEL HEAT	11/17/2016	21.24
O'REILLY AUTO PARTS	110-2100-63320	FILTER	11/22/2016	11.18
OVERHEAD DOOR COMPANY	110-2100-63100	DOOR REPAIRS	11/16/2016	183.00
T & C REPAIR	110-2100-63320	REPAIR HYD CLYD	11/08/2016	3,102.45
TITAN MACHINERY	110-2100-63320	FILTER	11/23/2016	116.86
TRANS-IOWA EQUIPMENT INC	110-2100-63320	SWEEPER PARTS	11/21/2016	103.97
U.S. CELLULAR	110-2100-63730	CELL PHONES -3	11/12/2016	158.47
UNUM LIFE INSURANCE CO OF	110-2100-61550	LIFE, AD&D AND LTD INSURANCE	11/28/2016	135.22
WARREN COUNTY OIL	110-2100-65050	HYD OIL	11/23/2016	483.00
WELLS FARGO CCER	110-2100-65076	CIRCLE B CASHWAY OF INDIAWood screws	10/20/2016	32.90
WELLS FARGO CCER	110-2100-63100	MCCOY TRUE VALUEAir Filters	10/21/2016	14.97
WELLS FARGO CCER	110-2100-63320	VETTER EQUIPMENT CO INDHydo Fittings	10/13/2016	112.75
WELLS FARGO CCER	110-2100-65060	MICHAELS STORES 3733Rings for snow plow maps	10/26/2016	8.44
WELLS FARGO CCER	110-2100-63400	WM SUPERCENTER #1491Office Supplies	10/12/2016	87.26
WELLS FARGO CCER	110-2100-63320	TITAN MACHINERY - DES MOUnit 44 and unit 27 parts	10/26/2016	260.62
WELLS FARGO CCER	110-2100-65076	MENARDS ANKENY IATarp grommets	10/27/2016	11.64

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WELLS FARGO CCER	110-2100-65070	INDOFF INCORPORATED2017 Calendars/Correction Tap	10/26/2016	51.83
WELLS FARGO CCER	110-2100-65073	MCCOY TRUE VALUESupplies for intake repair N B st Orchard	10/06/2016	9.06
WELLS FARGO CCER	110-2100-63320	THEISENS #21supplies for winterizing unit 9 concrete mixer	10/07/2016	27.93
WELLS FARGO CCER	110-2100-63320	THEISENS #21Hydo fitting for 22	10/12/2016	20.99
WELLS FARGO CCER	110-2100-63320	TOMPKINS INDUSTRIES, INCHydraulics fitting	10/27/2016	482.94
WELLS FARGO CCER	110-2100-65076	OREILLY AUTO 00003376Shop supplie	10/14/2016	11.42
WELLS FARGO CCER	110-2100-65073	THEISENS #216 inch tile and supplies for intake repair N B st Orch	10/06/2016	28.46
WELLS FARGO CCER	110-2100-63320	CONSTRUCTION & AGGREGATETire chains for unit 9	10/27/2016	275.70
WELLS FARGO CCER	110-2100-63320	OREILLY AUTO 00003376Air Filters	10/13/2016	58.31
WELLS FARGO CCER	110-2100-63100	MCCOY TRUE VALUEValve	10/24/2016	4.04
WELLS FARGO CCER	110-2100-63320	OREILLY AUTO 00003376Unit 07 tarp repair	10/12/2016	3.49
WELLS FARGO CCER	110-2100-63320	TRANS IOWA EQUIPMENT INCUnit 26 parts	10/26/2016	152.31
Total ROAD USE TAX FUND:				11,368.08
<b>LIBRARY SPECIAL REVENUE FUND</b>				
WELLS FARGO CCER	141-4100-65024	INDOFF INCORPORATED#6 and #10 envelopes	10/25/2016	24.82
Total LIBRARY SPECIAL REVENUE FUND:				24.82
<b>DOWNTOWN BIZ INCENTIVE PROGRAM</b>				
CITY STATE BANK	161-5200-64154	INTEREST EXPENSE - CASTLE DEVELOPMENT LOAN	11/21/2016	455.03
Total DOWNTOWN BIZ INCENTIVE PROGRAM:				455.03
<b>CAPITAL PROJECTS FUND</b>				
CDW GOVERNMENT INC	301-6210-67900	SPAM/VIRUS FIREWALL	11/01/2016	3,143.85
CDW GOVERNMENT INC	301-6210-67900	OFFICE 365 LICENSE	11/07/2016	95.45
CDW GOVERNMENT INC	301-6210-67900	OFFICE 365 LICENSE (5)	11/11/2016	477.25
WELLS FARGO CCER	301-6210-67900	DIGICERT INCmail.indianolaiowa.gov SSL Cert	10/24/2016	719.00
Total CAPITAL PROJECTS FUND:				4,435.55
<b>CP--CAF FUND</b>				
BAILEY IRRIGATION	344-4400-67805	CAF IRRIGATION WINTERIZATION	11/08/2016	630.00
Total CP--CAF FUND:				630.00
<b>SEWER FUND</b>				
911 ETC INC	610-8300-63730	911 MONTHLY ACCESS CHARGE	11/30/2016	6.72
BREEDEN, ED	610-8300-61440	WELLNESS NOV 2016	11/30/2016	15.00
CHAMNESS TECHNOLOGY INC	610-8350-64990	SLUDGE HAULING	11/17/2016	13,686.17
CHAMNESS TECHNOLOGY INC	610-8350-64990	CREDIT FOR WATER USED	11/22/2016	276.00-
CIVIC SYSTEMS LLC	610-8300-62300	ONSITE TRAINING	11/18/2016	784.75
CRYSTAL CLEAR WATER CO	610-8350-65012	DI WATER FOR LAB	11/18/2016	22.50
GRAVES, RICK	610-8300-61440	WELLNESS 11/14/16 - 12/13/16	11/17/2016	25.00
HOA SOLUTIONS INC	610-8300-67240	SCREEN CONNECT PROGRAM	11/22/2016	525.00
INFOMAX OFFICE SYSTEMS IN	610-8300-65990	COPIER CONTRACT	11/15/2016	.29
INFOMAX OFFICE SYSTEMS IN	610-8300-64990	COPIER CONTRACT	11/22/2016	254.74
IOWA DEPT OF NATURAL RES	610-8300-62300	TY GRADE 3 CERTIFICATE	11/30/2016	40.00
IOWA ONE CALL	610-8300-64990	LOCATES	11/11/2016	261.90
KEYSTONE LABORATORIES IN	610-8350-64990	STREAM SAMPLES	11/18/2016	148.40
MAHASKA COMMUNICATION G	610-8300-64990	INTERNET	11/01/2016	22.00
MAHASKA COMMUNICATION G	610-8300-63730	TELEPHONE	11/01/2016	41.74
MID AMERICAN ENERGY CO.	610-8325-63710	07741-18004 65/69 LIFT	11/15/2016	57.40
MID AMERICAN ENERGY CO.	610-8325-63710	08701-24006 QUAIL MDWS. LIFT	11/17/2016	50.27
MID AMERICAN ENERGY CO.	610-8325-63710	09750-87035 WESLEY LIFT	11/15/2016	19.36
T.R.M. DISPOSAL LLC	610-8350-64990	ACCT #583 - TRASH - NORTH PLANT	11/24/2016	80.00

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
U.S. CELLULAR	610-8300-63730	CELL PHONES - 2	11/12/2016	89.07
UNUM LIFE INSURANCE CO OF	610-8300-61550	LIFE, AD&D AND LTD INSURANCE	11/28/2016	111.08
WELLS FARGO CCER	610-8300-65500	AMAZON MKTPLACE PMTSafety vest rain suit light bulbs	10/24/2016	125.09
WELLS FARGO CCER	610-8300-63320	NAPA PARTS 0000514Fuse for Camera Van Receipt did not post	10/07/2016	6.49
WELLS FARGO CCER	610-8300-63320	WESTSIDE MUFFLER & REPAITire repair, F150	10/05/2016	16.19
WELLS FARGO CCER	610-8350-65072	MCCOY TRUE VALUESplice for garden hose	10/07/2016	5.39
WELLS FARGO CCER	610-8300-61810	G AND L CLOTHING INCPart of Ricks clothing allowance	10/17/2016	164.05
WELLS FARGO CCER	610-8350-63410	THEISENS #21Union for Power Washer Receipt did not post whe	10/10/2016	4.99
WELLS FARGO CCER	610-8300-65070	INDOFF INCORPORATED2017 Calendar	10/28/2016	16.07
WELLS FARGO CCER	610-8350-65070	HY VEE 1271Dishwash soap Receipt did not post when taken Rec	10/17/2016	3.94
WELLS FARGO CCER	610-8350-62100	AWWA.ORG Ricks AWWA Membership	10/14/2016	90.00
WELLS FARGO CCER	610-8350-65070	WM SUPERCENTER #1491Miscellaneous supplies	10/13/2016	103.80
WELLS FARGO CCER	610-8350-65070	WM SUPERCENTER #1491Dishwash Liquid supplies for plant	10/21/2016	70.80
WILLIAMS MACHINE SHOP INC	610-8325-65070	BRASS BUSHING FOR MORLOCK PUMP	11/15/2016	472.00
Total SEWER FUND:				17,044.20
<b>STORMWATER UTILITY FUND</b>				
STAUDE TRENCHING	650-9000-67920	SUMP LINE PROJECT - EAST CLINTON/NORTH JEFFERSON	11/30/2016	8,815.00
Total STORMWATER UTILITY FUND:				8,815.00
<b>CITY LIAB INS RESERVE FUND</b>				
IA COMMUNITIES ASSURANCE	850-1500-64089	DEDUCTABLE BALANCE - CLAIMS ICP045014A1	10/05/2016	959.60
Total CITY LIAB INS RESERVE FUND:				959.60
Grand Totals:				330,201.92

City Council: \_\_\_\_\_

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Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
<b>911 ETC INC</b>				
911 ETC INC	911 MONTHLY ACCESS CHARGE	11/30/2016	4.20	PARK & RECREATI
911 ETC INC	911 MONTHLY ACCESS CHARGE	11/30/2016	6.72	SEWER FUND
911 ETC INC	911 MONTHLY ACCESS CHARGE	11/30/2016	2.52	GENERAL FUND
911 ETC INC	911 MONTHLY ACCESS CHARGE	11/30/2016	10.93	GENERAL FUND
911 ETC INC	911 MONTHLY ACCESS CHARGE	11/30/2016	12.61	PARK & RECREATI
911 ETC INC	911 MONTHLY ACCESS CHARGE	11/30/2016	1.68	ROAD USE TAX FU
911 ETC INC	911 MONTHLY ACCESS CHARGE	11/30/2016	15.13	POLICE FUND
911 ETC INC	911 MONTHLY ACCESS CHARGE	11/30/2016	9.24	LIBRARY FUND
911 ETC INC	911 MONTHLY ACCESS CHARGE	11/30/2016	1.68	POOL (MEMORIAL)
911 ETC INC	911 MONTHLY ACCESS CHARGE	11/30/2016	9.24	FIRE FUND
Total 911 ETC INC:			73.95	
<b>AGRILAND FS INC</b>				
AGRILAND FS INC	SOFTBALL GRASS SEED	05/27/2016	21.35	PARK & RECREATI
AGRILAND FS INC	FIELD DRY	07/07/2016	1,640.00	PARK & RECREATI
Total AGRILAND FS INC:			1,661.35	
<b>AIRGAS USA LLC</b>				
AIRGAS USA LLC	OXYGEN	11/14/2016	67.73	AMBULANCE FUN
Total AIRGAS USA LLC:			67.73	
<b>BAILEY IRRIGATION</b>				
BAILEY IRRIGATION	SOFTBALL IRRIGATION REPAIR	11/08/2016	441.64	PARK & RECREATI
BAILEY IRRIGATION	BUXTON PARK IRRIGATION VALVE	11/08/2016	275.00	PARK & RECREATI
BAILEY IRRIGATION	CAF IRRIGATION WINTERIZATION	11/08/2016	630.00	CP--CAF FUND
Total BAILEY IRRIGATION:			1,346.64	
<b>BENDON INDIANOLA MECHANICAL LLC</b>				
BENDON INDIANOLA MECHANI	REPLACED 4" C.I. PIPE	11/22/2016	2,059.75	GENERAL FUND
Total BENDON INDIANOLA MECHANICAL LLC:			2,059.75	
<b>BREEDEN, ED</b>				
BREEDEN, ED	WELLNESS NOV 2016	11/30/2016	15.00	SEWER FUND
Total BREEDEN, ED:			15.00	
<b>CDW GOVERNMENT INC</b>				
CDW GOVERNMENT INC	SPAM/VIRUS FIREWALL	11/01/2016	3,143.85	CAPITAL PROJECT
CDW GOVERNMENT INC	OFFICE 365 LICENSE	11/07/2016	95.45	CAPITAL PROJECT
CDW GOVERNMENT INC	OFFICE 365 LICENSE (5)	11/11/2016	477.25	CAPITAL PROJECT
Total CDW GOVERNMENT INC:			3,716.55	
<b>CHAMNESS TECHNOLOGY INC</b>				
CHAMNESS TECHNOLOGY INC	SLUDGE HAULING	11/17/2016	13,686.17	SEWER FUND
CHAMNESS TECHNOLOGY INC	CREDIT FOR WATER USED	11/22/2016	276.00	SEWER FUND
Total CHAMNESS TECHNOLOGY INC:			13,410.17	
<b>CITY STATE BANK</b>				
CITY STATE BANK	INTEREST EXPENSE - CASTLE DEVELOPME	11/21/2016	455.03	DOWNTOWN BIZ I

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total CITY STATE BANK:			455.03	
<b>CIVIC SYSTEMS LLC</b>				
CIVIC SYSTEMS LLC	ONSITE TRAINING	11/18/2016	1,569.51	GENERAL FUND
CIVIC SYSTEMS LLC	ONSITE TRAINING	11/18/2016	784.75	SEWER FUND
Total CIVIC SYSTEMS LLC:			2,354.26	
<b>CRYSTAL CLEAR WATER CO</b>				
CRYSTAL CLEAR WATER CO	DI WATER FOR LAB	11/18/2016	22.50	SEWER FUND
Total CRYSTAL CLEAR WATER CO:			22.50	
<b>DALLAS W. SIX CO. INC</b>				
DALLAS W. SIX CO. INC	GROVE HYDRO CRANE	11/04/2016	412.50	ROAD USE TAX FU
Total DALLAS W. SIX CO. INC:			412.50	
<b>DES MOINES WATER WORKS</b>				
DES MOINES WATER WORKS	LEAK DETECTION	11/10/2016	611.00	POOL (MEMORIAL)
Total DES MOINES WATER WORKS:			611.00	
<b>DETAILS PLUS</b>				
DETAILS PLUS	APPARATUS DECALS	01/19/2016	310.00	FIRE FUND
Total DETAILS PLUS:			310.00	
<b>DEWEY FORD</b>				
DEWEY FORD	INSURANCE SUPPLEMENT #247	11/22/2016	2,764.68	AMBULANCE FUN
Total DEWEY FORD:			2,764.68	
<b>DINGES FIRE COMPANY</b>				
DINGES FIRE COMPANY	STREAMLIGHT - STINGER	11/09/2016	132.97	FIRE FUND
Total DINGES FIRE COMPANY:			132.97	
<b>DUST PROS JANITORIAL</b>				
DUST PROS JANITORIAL	MONTHLY CLEANING	11/20/2016	1,462.00	PARK & RECREATI
DUST PROS JANITORIAL	JANITORIAL SUPPLIES	11/20/2016	31.98	PARK & RECREATI
DUST PROS JANITORIAL	NOV 16 CLEANING SERVICES	11/21/2016	4,000.00	GENERAL FUND
Total DUST PROS JANITORIAL:			5,493.98	
<b>GRAVES, RICK</b>				
GRAVES, RICK	WELLNESS 11/14/16 - 12/13/16	11/17/2016	25.00	SEWER FUND
Total GRAVES, RICK:			25.00	
<b>GRIMES ASPHALT &amp; PAVING</b>				
GRIMES ASPHALT & PAVING	COLD MIX	11/16/2016	1,356.34	ROAD USE TAX FU
Total GRIMES ASPHALT & PAVING:			1,356.34	
<b>HEIMAN FIRE EQUIPMENT</b>				
HEIMAN FIRE EQUIPMENT	NOZZLE PARTS	11/10/2016	37.34	FIRE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total HEIMAN FIRE EQUIPMENT:			37.34	
<b>HOA SOLUTIONS INC</b>				
HOA SOLUTIONS INC	SCREEN CONNECT PROGRAM	11/22/2016	525.00	SEWER FUND
Total HOA SOLUTIONS INC:			525.00	
<b>IA COMMUNITIES ASSURANCE POOL</b>				
IA COMMUNITIES ASSURANCE	DEDUCTABLE BALANCE - CLAIMS ICP04501	10/05/2016	959.60	CITY LIAB INS RES
Total IA COMMUNITIES ASSURANCE POOL:			959.60	
<b>INFOMAX OFFICE SYSTEMS INC.</b>				
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	11/15/2016	.72	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	11/15/2016	42.27	FIRE FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	11/15/2016	36.44	AMBULANCE FUN
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	11/15/2016	821.14	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	11/15/2016	.29	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	11/15/2016	.29	SEWER FUND
INFOMAX OFFICE SYSTEMS IN	COPIES	11/16/2016	62.35	PARK & RECREATI
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	11/22/2016	254.74	SEWER FUND
INFOMAX OFFICE SYSTEMS IN	PRINTING CONTRACT	11/24/2016	86.56	FIRE FUND
Total INFOMAX OFFICE SYSTEMS INC.:			1,304.80	
<b>IOWA DEPT OF NATURAL RESOURCES</b>				
IOWA DEPT OF NATURAL RES	TY GRADE 3 CERTIFICATE	11/30/2016	40.00	SEWER FUND
Total IOWA DEPT OF NATURAL RESOURCES:			40.00	
<b>IOWA DIV OF LABOR SERVICES</b>				
IOWA DIV OF LABOR SERVICE	ELEVATOR SAFETY/2016 PERMIT	10/27/2016	75.00	GENERAL FUND
Total IOWA DIV OF LABOR SERVICES:			75.00	
<b>IOWA ONE CALL</b>				
IOWA ONE CALL	LOCATES	11/11/2016	261.90	SEWER FUND
Total IOWA ONE CALL:			261.90	
<b>KEYSTONE LABORATORIES INC</b>				
KEYSTONE LABORATORIES IN	STREAM SAMPLES	11/18/2016	148.40	SEWER FUND
Total KEYSTONE LABORATORIES INC:			148.40	
<b>KIYA KODA HUMANE SOCIETY</b>				
KIYA KODA HUMANE SOCIETY	HUMANE SOCIETY CONTRACT - DEC 2016	11/23/2016	2,412.74	POLICE FUND
Total KIYA KODA HUMANE SOCIETY:			2,412.74	
<b>LOGAN CONTRACTORS SUPPLY INC.</b>				
LOGAN CONTRACTORS SUPPL	SEALANT/AIR HOSE	11/16/2016	3,294.68	ROAD USE TAX FU
Total LOGAN CONTRACTORS SUPPLY INC.:			3,294.68	
<b>MAHASKA COMMUNICATION GROUP</b>				
MAHASKA COMMUNICATION G	TELEPHONE	11/01/2016	28.60	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
MAHASKA COMMUNICATION G	INTERNET	11/01/2016	22.00	ROAD USE TAX FU
MAHASKA COMMUNICATION G	INTERNET	11/01/2016	22.00	LIBRARY FUND
MAHASKA COMMUNICATION G	TELEPHONE	11/01/2016	73.03	GENERAL FUND
MAHASKA COMMUNICATION G	TELEPHONE	11/01/2016	83.48	PARK & RECREATI
MAHASKA COMMUNICATION G	INTERNET	11/01/2016	22.00	POLICE FUND
MAHASKA COMMUNICATION G	INTERNET	11/01/2016	22.00	SEWER FUND
MAHASKA COMMUNICATION G	TELEPHONE	11/01/2016	15.65	GENERAL FUND
MAHASKA COMMUNICATION G	INTERNET	11/01/2016	22.00	PARK & RECREATI
MAHASKA COMMUNICATION G	INTERNET	11/01/2016	66.00	GENERAL FUND
MAHASKA COMMUNICATION G	TELEPHONE	11/01/2016	26.09	PARK & RECREATI
MAHASKA COMMUNICATION G	TELEPHONE	11/01/2016	10.43	ROAD USE TAX FU
MAHASKA COMMUNICATION G	TELEPHONE	11/01/2016	57.39	LIBRARY FUND
MAHASKA COMMUNICATION G	TELEPHONE	11/01/2016	57.39	FIRE FUND
MAHASKA COMMUNICATION G	TELEPHONE	11/01/2016	93.91	POLICE FUND
MAHASKA COMMUNICATION G	TELEPHONE	11/01/2016	41.74	SEWER FUND
MAHASKA COMMUNICATION G	TELEPHONE	11/01/2016	10.43	POOL (MEMORIAL)
MAHASKA COMMUNICATION G	INTERNET	11/01/2016	22.00	FIRE FUND
MAHASKA COMMUNICATION G	TELEPHONE	11/01/2016	28.60	AMBULANCE FUN
Total MAHASKA COMMUNICATION GROUP:			724.74	
<b>MARMON, KEVIN</b>				
MARMON, KEVIN	CLOTHING ALLOWANCE	11/22/2016	300.00	ROAD USE TAX FU
Total MARMON, KEVIN:			300.00	
<b>MEDPRO DISPOSAL LLC</b>				
MEDPRO DISPOSAL LLC	MEDICAL WASTE	11/23/2016	75.00	AMBULANCE FUN
Total MEDPRO DISPOSAL LLC:			75.00	
<b>MEDTRAK SERVICES</b>				
MEDTRAK SERVICES	411 RX	07/31/2016	43.57	POLICE FUND
MEDTRAK SERVICES	411 RX	08/15/2016	18.19	POLICE FUND
MEDTRAK SERVICES	411 RX	08/31/2016	65.68	POLICE FUND
MEDTRAK SERVICES	411 RX	09/15/2016	39.67	POLICE FUND
MEDTRAK SERVICES	411 RX	09/30/2016	43.79	POLICE FUND
MEDTRAK SERVICES	411 RX	10/15/2016	40.77	POLICE FUND
MEDTRAK SERVICES	411 RX	10/31/2016	45.11	POLICE FUND
MEDTRAK SERVICES	411 RX	11/15/2016	40.13	POLICE FUND
Total MEDTRAK SERVICES:			336.91	
<b>MID AMERICAN ENERGY CO.</b>				
MID AMERICAN ENERGY CO.	07741-18004 65/69 LIFT	11/15/2016	57.40	SEWER FUND
MID AMERICAN ENERGY CO.	FUEL HEAT	11/17/2016	42.32	PARK & RECREATI
MID AMERICAN ENERGY CO.	FUEL HEAT	11/17/2016	21.24	ROAD USE TAX FU
MID AMERICAN ENERGY CO.	74080-22010 FUEL HEAT	11/28/2016	394.85	GENERAL FUND
MID AMERICAN ENERGY CO.	UTILITIES	11/17/2016	8.49	FIRE FUND
MID AMERICAN ENERGY CO.	08701-24006 QUAIL MDWS. LIFT	11/17/2016	50.27	SEWER FUND
MID AMERICAN ENERGY CO.	ACTIVITY CENTER UTILITIES	11/17/2016	88.68	PARK & RECREATI
MID AMERICAN ENERGY CO.	09750-87035 WESLEY LIFT	11/15/2016	19.36	SEWER FUND
Total MID AMERICAN ENERGY CO.:			682.61	
<b>O'KEEFE ELEVATOR CO.</b>				
O'KEEFE ELEVATOR CO.	MAINTENANCE	11/30/2016	294.29	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total O'KEEFE ELEVATOR CO.:			294.29	
<b>OLIVAS, FERNANDO</b>				
OLIVAS, FERNANDO	PARKING TICKET PAID TWICE	11/13/2016	20.00	POLICE FUND
Total OLIVAS, FERNANDO:			20.00	
<b>O'REILLY AUTO PARTS</b>				
O'REILLY AUTO PARTS	FILTER	11/22/2016	11.18	ROAD USE TAX FU
Total O'REILLY AUTO PARTS:			11.18	
<b>OVERHEAD DOOR COMPANY</b>				
OVERHEAD DOOR COMPANY	DOOR REPAIRS	11/16/2016	183.00	ROAD USE TAX FU
Total OVERHEAD DOOR COMPANY:			183.00	
<b>PEPPER, PAMELA</b>				
PEPPER, PAMELA	FICA REIMBURSEMENT ELECTED OFFICIAL	11/29/2016	223.20	GENERAL FUND
Total PEPPER, PAMELA:			223.20	
<b>PITNEY BOWES</b>				
PITNEY BOWES	POSTAGE METER SUPPLIES	11/01/2016	169.98	GENERAL FUND
Total PITNEY BOWES:			169.98	
<b>PLEVA MECHANICAL</b>				
PLEVA MECHANICAL	SHALLOW POOL RECONST. BILLING #2	11/21/2016	95,000.00	POOL (MEMORIAL)
Total PLEVA MECHANICAL:			95,000.00	
<b>RECORD-HERALD &amp; INDIANOLA TRIBUNE</b>				
RECORD-HERALD & INDIANOL	CC MIN-10	10/30/2016	216.49	GENERAL FUND
RECORD-HERALD & INDIANOL	CC MIN-08	10/30/2016	264.44	GENERAL FUND
RECORD-HERALD & INDIANOL	PH ALLEY	10/30/2016	42.17	GENERAL FUND
RECORD-HERALD & INDIANOL	PH	10/30/2016	30.17	GENERAL FUND
RECORD-HERALD & INDIANOL	CC MIN-10	10/30/2016	254.42	GENERAL FUND
RECORD-HERALD & INDIANOL	PH TAX ABATE	10/30/2016	25.85	GENERAL FUND
RECORD-HERALD & INDIANOL	CC MIN-09	10/30/2016	282.75	GENERAL FUND
Total RECORD-HERALD & INDIANOLA TRIBUNE:			1,116.29	
<b>SADLER, ARLENE</b>				
SADLER, ARLENE	REFUND OF BUXTON ROOM DEPOSIT	11/21/2016	150.00	PARK & RECREATI
Total SADLER, ARLENE:			150.00	
<b>SHULL, DOUG</b>				
SHULL, DOUG	TREASURER CONTRACT	11/23/2016	83.33	GENERAL FUND
Total SHULL, DOUG:			83.33	
<b>STAUDE TRENCHING</b>				
STAUDE TRENCHING	SUMP LINE PROJECT - EAST CLINTON/NOR	11/30/2016	8,815.00	STORMWATER UTI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total STAUDE TRENCHING:			8,815.00	
<b>STUDIO FUSCO</b>				
STUDIO FUSCO	SE AND WA ADMIN FEE NOTICE	11/18/2016	930.90	GENERAL FUND
Total STUDIO FUSCO:			930.90	
<b>T &amp; C REPAIR</b>				
T & C REPAIR	REPAIR HYD CLYD	11/08/2016	3,102.45	ROAD USE TAX FU
Total T & C REPAIR:			3,102.45	
<b>T.R.M. DISPOSAL LLC</b>				
T.R.M. DISPOSAL LLC	ACCT #1506	11/24/2016	83.00	GENERAL FUND
T.R.M. DISPOSAL LLC	ACCT#1506	11/24/2016	52.00	GENERAL FUND
T.R.M. DISPOSAL LLC	ACCT #583 - TRASH - NORTH PLANT	11/24/2016	80.00	SEWER FUND
Total T.R.M. DISPOSAL LLC:			215.00	
<b>THREE-SIXTY GROUP LLC</b>				
THREE-SIXTY GROUP LLC	PAYMENT 3	11/23/2016	137,500.00	GENERAL FUND
Total THREE-SIXTY GROUP LLC:			137,500.00	
<b>TITAN MACHINERY</b>				
TITAN MACHINERY	FILTER	11/23/2016	116.86	ROAD USE TAX FU
Total TITAN MACHINERY:			116.86	
<b>TRAMONTINA, MICHAEL LOUIS</b>				
TRAMONTINA, MICHAEL LOUIS	AFG - GRANT WRITER	11/21/2016	840.00	FIRE FUND
Total TRAMONTINA, MICHAEL LOUIS:			840.00	
<b>TRANS-IOWA EQUIPMENT INC</b>				
TRANS-IOWA EQUIPMENT INC	SWEEPER PARTS	11/21/2016	103.97	ROAD USE TAX FU
Total TRANS-IOWA EQUIPMENT INC:			103.97	
<b>U.S. CELLULAR</b>				
U.S. CELLULAR	CELL PHONES - 2	11/12/2016	89.07	SEWER FUND
U.S. CELLULAR	CELL PHONE	11/12/2016	50.48	FIRE FUND
U.S. CELLULAR	CELL PHONES - 2	11/12/2016	92.66	PARK & RECREATI
U.S. CELLULAR	CELL PHONES -3	11/12/2016	158.47	ROAD USE TAX FU
Total U.S. CELLULAR:			390.68	
<b>UNUM LIFE INSURANCE CO OF AMERICA</b>				
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	11/28/2016	135.22	ROAD USE TAX FU
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	11/28/2016	188.12	AMBULANCE FUN
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	11/28/2016	21.40	PARK & RECREATI
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	11/28/2016	45.58	PARK & RECREATI
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	11/28/2016	397.59	POLICE FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	11/28/2016	33.62	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	11/28/2016	86.49	PARK & RECREATI
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	11/28/2016	43.91	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	11/28/2016	85.30	LIBRARY FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	11/28/2016	42.97	FIRE FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	11/28/2016	109.37	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	11/28/2016	146.28	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	11/28/2016	111.08	SEWER FUND
Total UNUM LIFE INSURANCE CO OF AMERICA:			1,446.93	
<b>WARREN CO FIRE ASSOC.</b>				
WARREN CO FIRE ASSOC.	I AM RESPONDING/ASSOC. FEE	11/01/2016	240.83	FIRE FUND
Total WARREN CO FIRE ASSOC.:			240.83	
<b>WARREN COUNTY OIL</b>				
WARREN COUNTY OIL	HYD OIL	11/23/2016	483.00	ROAD USE TAX FU
Total WARREN COUNTY OIL:			483.00	
<b>WELLS FARGO CCER</b>				
WELLS FARGO CCER	THE UPS STORE #6682Mailing Lost equipmen	10/03/2016	14.93	PARK & RECREATI
WELLS FARGO CCER	PSN INDIANOLA UTILITIESAdult Softball Com	10/05/2016	980.07	PARK & RECREATI
WELLS FARGO CCER	GARDEN AND ASSOCIATES LTDStormwater	10/07/2016	1,424.50	GENERAL FUND
WELLS FARGO CCER	NAPA PARTS 0000514Fuse for Camera Van	10/07/2016	6.49	SEWER FUND
WELLS FARGO CCER	INDOFF INCORPORATEDOffice Supplies - Pe	10/12/2016	52.72	GENERAL FUND
WELLS FARGO CCER	VETTER EQUIPMENT CO INDHydo Fittings	10/13/2016	112.75	ROAD USE TAX FU
WELLS FARGO CCER	MENARDS DES MOINES IALights for A/C	10/14/2016	194.41	PARK & RECREATI
WELLS FARGO CCER	WM SUPERCENTER #1491Softball Concessio	10/17/2016	11.54	PARK & RECREATI
WELLS FARGO CCER	CIRCLE B CASHWAY OF INDIA Screws and bl	10/19/2016	31.98	FIRE FUND
WELLS FARGO CCER	THEISENS #21RV A/F for RRs	10/20/2016	23.92	PARK & RECREATI
WELLS FARGO CCER	SOUTHEASTERN EMERGENCY EQEMS Drug	10/21/2016	31.85	AMBULANCE FUN
WELLS FARGO CCER	AMAZON.COMSher Stapler Admin office toner	10/24/2016	75.17	POLICE FUND
WELLS FARGO CCER	SOUTHEASTERN EMERGENCY EQEMS Sup	10/25/2016	217.13	AMBULANCE FUN
WELLS FARGO CCER	MICHAELS STORES 3733Rings for snow plow	10/26/2016	8.44	ROAD USE TAX FU
WELLS FARGO CCER	B&H PHOTO, 800-606-6969Mindi Battery Back	10/27/2016	42.95	GENERAL FUND
WELLS FARGO CCER	MCCOY TRUE VALUEpaint brush	10/27/2016	1.16	PARK & RECREATI
WELLS FARGO CCER	WM SUPERCENTER #1491x1 box 13Gal trash	10/31/2016	13.47	FIRE FUND
WELLS FARGO CCER	MCCOY TRUE VALUEMisc	10/03/2016	22.46	FIRE FUND
WELLS FARGO CCER	HY VEE 1271Teen Programming	10/05/2016	8.00	LIBRARY FUND
WELLS FARGO CCER	NATL PUBLIC EMPLOYER LADues	10/06/2016	215.00	GENERAL FUND
WELLS FARGO CCER	SAFELITE AUTOGLASSWindshield repair medi	10/07/2016	74.94	AMBULANCE FUN
WELLS FARGO CCER	DEEP SURPLUSCable Ties, Patch Cables, Mis	10/11/2016	474.62	GENERAL FUND
WELLS FARGO CCER	WM SUPERCENTER #1491Event Supplies	10/12/2016	22.55	PARK & RECREATI
WELLS FARGO CCER	OREILLY AUTO 00003376Shop supplie	10/14/2016	11.42	ROAD USE TAX FU
WELLS FARGO CCER	HY VEE 1271Dishwash soap Receipt did not	10/17/2016	3.94	SEWER FUND
WELLS FARGO CCER	WEATHERSHACKCOMStrikeAlert Lightning De	10/18/2016	189.91	POOL (MEMORIAL)
WELLS FARGO CCER	NAPA PARTS 0000514Batteries medic 247 and	10/20/2016	765.73	FIRE FUND
WELLS FARGO CCER	EVIDENT INCSupplies	10/21/2016	467.00	POLICE FUND
WELLS FARGO CCER	DIGICERT INCmail.indianola.iowa.gov SSL Cert	10/24/2016	719.00	CAPITAL PROJECT
WELLS FARGO CCER	CASEYS GEN STORE 1623Special Needs Hall	10/24/2016	9.98	PARK & RECREATI
WELLS FARGO CCER	INDOFF INCORPORATED2017 Calendars	10/26/2016	79.16	GENERAL FUND
WELLS FARGO CCER	DOLLAR TREETablecloths	10/26/2016	4.24	PARK & RECREATI
WELLS FARGO CCER	WAL-MART #1491Office supplies thank you car	10/27/2016	10.05	LIBRARY FUND
WELLS FARGO CCER	WAL-MART #1491Zone misc office supplies	10/28/2016	78.55	PARK & RECREATI
WELLS FARGO CCER	WM SUPERCENTER #1491Softball Concessio	10/31/2016	4.15	PARK & RECREATI
WELLS FARGO CCER	WM SUPERCENTER #1491Event Supplies	10/03/2016	27.20	PARK & RECREATI
WELLS FARGO CCER	WESTSIDE MUFFLER & REPAITire repair, F15	10/05/2016	16.19	SEWER FUND
WELLS FARGO CCER	AMAZON.COMExchange Server Book	10/07/2016	34.28	GENERAL FUND
WELLS FARGO CCER	IOWA LEAGUE OF CITIES2016 Fall IMFOA	10/10/2016	175.00	GENERAL FUND
WELLS FARGO CCER	WM SUPERCENTER #1491Office Supplies	10/12/2016	87.26	ROAD USE TAX FU

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WELLS FARGO CCER	WAL-MART #1491Special Needs Dance suppli	10/13/2016	54.82	PARK & RECREATI
WELLS FARGO CCER	THEISENS #21battery refund	10/14/2016	58.84	PARK & RECREATI
WELLS FARGO CCER	GORDON BIERSCHE KANSAS CIDinner charge	10/18/2016	49.00	GENERAL FUND
WELLS FARGO CCER	GATES BAR B Q BROOKLYNDinner charges -	10/20/2016	43.46	GENERAL FUND
WELLS FARGO CCER	WM SUPERCENTER #1491Snacks for Wellnes	10/20/2016	36.45	GENERAL FUND
WELLS FARGO CCER	DUST PROS JANITORIALActivity Center Clean	10/21/2016	1,562.00	PARK & RECREATI
WELLS FARGO CCER	OREILLY AUTO 00003376DEF and Fuses for	10/24/2016	18.48	AMBULANCE FUN
WELLS FARGO CCER	INDOFF INCORPORATED#6 and #10 envelop	10/25/2016	24.82	LIBRARY SPECIAL
WELLS FARGO CCER	TITAN MACHINERY - DES MOUnit 44 and unit	10/26/2016	260.62	ROAD USE TAX FU
WELLS FARGO CCER	MENARDS ANKENY IATarp grommets	10/27/2016	11.64	ROAD USE TAX FU
WELLS FARGO CCER	INDOFF INCORPORATEDClips, writing pads, a	10/28/2016	28.61	GENERAL FUND
WELLS FARGO CCER	WM SUPERCENTER #1491Costume Party and	10/31/2016	6.42	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUEPropane for torch. Tape.	10/03/2016	76.62	FIRE FUND
WELLS FARGO CCER	WM SUPERCENTER #1491Office supplies batt	10/05/2016	23.38	LIBRARY FUND
WELLS FARGO CCER	ICC ONLINE TRAININGChuck - ICC Training W	10/07/2016	79.00	GENERAL FUND
WELLS FARGO CCER	MCCOY TRUE VALUESplice for garden hose	10/07/2016	5.39	SEWER FUND
WELLS FARGO CCER	AMAZON MKTPLACE PMTSofficers recorders	10/11/2016	169.95	POLICE FUND
WELLS FARGO CCER	INDOFF INCORPORATEDFolders/labels	10/13/2016	60.51	GENERAL FUND
WELLS FARGO CCER	HY VEE 1271Can of coffee for fire department	10/14/2016	11.98	FIRE FUND
WELLS FARGO CCER	G AND L CLOTHING INCPart of Ricks clothing	10/17/2016	164.05	SEWER FUND
WELLS FARGO CCER	QUIZNOS #5912Lunch charges - ICC Code Co	10/19/2016	19.21	GENERAL FUND
WELLS FARGO CCER	SOUTHEASTERN EMERGENCY EQEMS Drug	10/20/2016	1,005.17	AMBULANCE FUN
WELLS FARGO CCER	ADVENTURE RV CENTER337 awning slide	10/21/2016	18.49	FIRE FUND
WELLS FARGO CCER	DATABUG LLCHard Drive for Backup Laptop	10/24/2016	79.00	GENERAL FUND
WELLS FARGO CCER	MCCOY TRUE VALUEx2 loop mop heads @ 1	10/25/2016	37.76	FIRE FUND
WELLS FARGO CCER	INDOFF INCORPORATED2017 Calendars/Corr	10/26/2016	51.83	ROAD USE TAX FU
WELLS FARGO CCER	HY VEE 1271Employee Breakfast - 8 gallons O	10/27/2016	31.92	GENERAL FUND
WELLS FARGO CCER	HY VEE 1271Employee Breakfast - coffee stirre	10/27/2016	15.99	GENERAL FUND
WELLS FARGO CCER	WM SUPERCENTER #1491Softball Concessio	10/28/2016	46.64	PARK & RECREATI
WELLS FARGO CCER	NOBBIES - CLIVECostume Party and Parade s	10/31/2016	19.00	PARK & RECREATI
WELLS FARGO CCER	WW GRAINGERRailing support for stairs	10/03/2016	13.40	FIRE FUND
WELLS FARGO CCER	MCCOY TRUE VALUEPeg board hooks	10/04/2016	10.24	POOL (MEMORIAL)
WELLS FARGO CCER	AGRILAND FS 100143818Chemicals for Spray	10/06/2016	120.09	PARK & RECREATI
WELLS FARGO CCER	SAFELITE AUTOGLASSRefund incorrect amou	10/07/2016	158.25	AMBULANCE FUN
WELLS FARGO CCER	THEISENS #21Union for Power Washer Rec	10/10/2016	4.99	SEWER FUND
WELLS FARGO CCER	OREILLY AUTO 00003376Belt for Out Front M	10/12/2016	17.04	PARK & RECREATI
WELLS FARGO CCER	MOOD PANDORAPhone Music	10/14/2016	26.95	GENERAL FUND
WELLS FARGO CCER	SQ A+ CPR TRAINERS CPR instructor recertifi	10/17/2016	50.00	AMBULANCE FUN
WELLS FARGO CCER	BOBS CUSTOM TROPHIESAdult Softball Leag	10/18/2016	115.00	PARK & RECREATI
WELLS FARGO CCER	SIRCHIE FINGER PRINT LABODetective Suppl	10/20/2016	185.03	POLICE FUND
WELLS FARGO CCER	BROWNELLS INCSupplies	10/21/2016	432.77	POLICE FUND
WELLS FARGO CCER	INTL CODE COUNCIL INCICC Certification	10/24/2016	90.00	GENERAL FUND
WELLS FARGO CCER	FAREWAY STORES #657Special Needs Hallo	10/24/2016	9.92	PARK & RECREATI
WELLS FARGO CCER	EB IAPELRA WINTER CONDues	10/25/2016	50.00	GENERAL FUND
WELLS FARGO CCER	MCCOY TRUE VALUECostume Party and Para	10/26/2016	6.48	PARK & RECREATI
WELLS FARGO CCER	BOUND TREE MEDICAL LLC EMS Supplies Or	10/27/2016	304.05	AMBULANCE FUN
WELLS FARGO CCER	WM SUPERCENTER #1491Costume Party and	10/28/2016	133.78	PARK & RECREATI
WELLS FARGO CCER	NEW REGENCY RADIOFRAUDULENT CHAR	10/31/2016	127.64	PARK & RECREATI
WELLS FARGO CCER	ADOBE CREATIVE CLOUDmonthly fee	10/03/2016	49.99	PARK & RECREATI
WELLS FARGO CCER	PSN INDIANOLA UTILITIESActivity Center Utilit	10/05/2016	1,075.66	PARK & RECREATI
WELLS FARGO CCER	ICC ONLINE TRAININGRich - ICC Training We	10/07/2016	89.00	GENERAL FUND
WELLS FARGO CCER	PSN INDIANOLA UTILITIESAugust utilities	10/07/2016	2,936.20	POOL (MEMORIAL)
WELLS FARGO CCER	SOUTHEASTERN EMERGENCY EQEMS Sup	10/11/2016	1.35	AMBULANCE FUN
WELLS FARGO CCER	OREILLY AUTO 00003376Air Filters	10/13/2016	58.31	ROAD USE TAX FU
WELLS FARGO CCER	AWWA.ORG Ricks AWWA Membership	10/14/2016	90.00	SEWER FUND
WELLS FARGO CCER	INDIANOLA PIZZA RANCHSenior Bingo Main	10/17/2016	92.92	PARK & RECREATI
WELLS FARGO CCER	OREILLY AUTO 000033765 Gal Dirt Buster Tr	10/19/2016	38.99	FIRE FUND
WELLS FARGO CCER	DLH GRAFXTae Kwon Do T-Shirts	10/20/2016	157.16	PARK & RECREATI



Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WELLS FARGO CCER	MCCOY TRUE VALUEPaint tanker 335	10/21/2016	19.11	FIRE FUND
WELLS FARGO CCER	MCCOY TRUE VALUEValve	10/24/2016	4.04	ROAD USE TAX FU
WELLS FARGO CCER	CHUMBLEY & JONES OILSmall engine fuel	10/25/2016	24.20	FIRE FUND
WELLS FARGO CCER	FIREWALLS.COMReplacement Access Point fo	10/26/2016	250.24	GENERAL FUND
WELLS FARGO CCER	B&H PHOTO, 800-606-6969Display Port to DVI	10/27/2016	26.97	GENERAL FUND
WELLS FARGO CCER	LIGHTBULB SURPLUSbuxton light ballasts	10/27/2016	130.83	PARK & RECREATI
WELLS FARGO CCER	EXECUTIVE LASER WASH INCCar Wash	10/31/2016	9.00	GENERAL FUND
WELLS FARGO CCER	AMAZON MKTPLACE PMTSDaddy Daughter D	10/03/2016	119.92	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUESupplies for intake repair	10/06/2016	9.06	ROAD USE TAX FU
WELLS FARGO CCER	THEISENS #21supplies for winterizing unit 9 co	10/07/2016	27.93	ROAD USE TAX FU
WELLS FARGO CCER	PAYPAL IOWAFIRECHIIowa Fire Chiefs Assoc	10/10/2016	25.00	FIRE FUND
WELLS FARGO CCER	THEISENS #21Hydo fitting for 22	10/12/2016	20.99	ROAD USE TAX FU
WELLS FARGO CCER	WAL-MART #1491Peg hooks	10/13/2016	6.94	POOL (MEMORIAL)
WELLS FARGO CCER	DEWEY FORDAmbulance Repair	10/14/2016	5,000.00	AMBULANCE FUN
WELLS FARGO CCER	BADGEANDWALLEUniforms	10/18/2016	24.00	POLICE FUND
WELLS FARGO CCER	MARRIOTT HOTELS F/BBreakfast charges - IC	10/20/2016	37.00	GENERAL FUND
WELLS FARGO CCER	MARRIOTT HOTELS F/BBreakfast charges - IC	10/21/2016	41.00	GENERAL FUND
WELLS FARGO CCER	WAL-MART #1491Special Needs Halloween Da	10/21/2016	48.80	PARK & RECREATI
WELLS FARGO CCER	AMAZON.COM AMZN.COM/BILL1 Book	10/24/2016	16.99	LIBRARY FUND
WELLS FARGO CCER	MCCOY TRUE VALUEkey blanks and magnetic	10/25/2016	13.82	POOL (MEMORIAL)
WELLS FARGO CCER	AED SUPERSTOREReplacement pads for 2 A	10/26/2016	338.00	POLICE FUND
WELLS FARGO CCER	TOMPKINS INDUSTRIES, INCHydraulics fitting	10/27/2016	482.94	ROAD USE TAX FU
WELLS FARGO CCER	INDOFF INCORPORATED2017 Calendar	10/28/2016	16.07	SEWER FUND
WELLS FARGO CCER	CASEYS GEN STORE 2097Costume Party and	10/31/2016	4.99	PARK & RECREATI
WELLS FARGO CCER	FUN EXPRESSDaddy Daughter Date Night Su	10/03/2016	242.05	PARK & RECREATI
WELLS FARGO CCER	WM SUPERCENTER #1491dolly, file cabinet	10/05/2016	79.66	POOL (MEMORIAL)
WELLS FARGO CCER	USCC IVRCCell Phone Charges	10/07/2016	54.89	GENERAL FUND
WELLS FARGO CCER	INDOFF INCORPORATEDLabels	10/10/2016	29.97	GENERAL FUND
WELLS FARGO CCER	OREILLY AUTO 00003376Unit 07 tarp repair	10/12/2016	3.49	ROAD USE TAX FU
WELLS FARGO CCER	WM SUPERCENTER #1491Miscellaneous sup	10/13/2016	103.80	SEWER FUND
WELLS FARGO CCER	THEISENS #21battery	10/14/2016	54.99	PARK & RECREATI
WELLS FARGO CCER	WM SUPERCENTER #1491Softball Concessio	10/17/2016	9.92	PARK & RECREATI
WELLS FARGO CCER	THE QUAFF BAR & GRILLDinner charges - IC	10/20/2016	25.00	GENERAL FUND
WELLS FARGO CCER	4IMPRINTPens - Marketing Materials	10/20/2016	294.19	PARK & RECREATI
WELLS FARGO CCER	WM SUPERCENTER #1491Dishwash Liquid su	10/21/2016	70.80	SEWER FUND
WELLS FARGO CCER	WAL-MART #1491Voice recorder for predeterm	10/24/2016	59.88	FIRE FUND
WELLS FARGO CCER	MCCOY TRUE VALUEEMS Supplies Transacti	10/25/2016	6.74	AMBULANCE FUN
WELLS FARGO CCER	TRANS IOWA EQUIPMENT INCUnit 26 parts	10/26/2016	152.31	ROAD USE TAX FU
WELLS FARGO CCER	B&H PHOTO, 800-606-6969Kathy Battery Back	10/27/2016	42.95	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUErefund/credit	10/27/2016	4.94	PARK & RECREATI
WELLS FARGO CCER	WAL-MART #1491Costume Party and Parade -	10/31/2016	21.04	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUEPeg board hooks	10/04/2016	22.90	POOL (MEMORIAL)
WELLS FARGO CCER	GLAXOSMITHKLINE PHARMA PFlu Vaccine fo	10/06/2016	306.38	FIRE FUND
WELLS FARGO CCER	SAFELITE AUTOGLASSWindshield repair medi	10/07/2016	158.25	AMBULANCE FUN
WELLS FARGO CCER	TMS INDIANOLA CHAMBERMarketing seminar	10/10/2016	5.00	PARK & RECREATI
WELLS FARGO CCER	WM SUPERCENTER #3762Indoor PlayDate eq	10/12/2016	253.08	PARK & RECREATI
WELLS FARGO CCER	CENTRAL IOWA SHRMDues	10/13/2016	60.00	GENERAL FUND
WELLS FARGO CCER	HEROLD TRAILER SALESFire safety trailer po	10/17/2016	392.05	FIRE FUND
WELLS FARGO CCER	INDOFF INCORPORATEDHanging File folders	10/18/2016	21.74	LIBRARY FUND
WELLS FARGO CCER	CIRCLE B CASHWAY OF INDIAWood screws	10/20/2016	32.90	ROAD USE TAX FU
WELLS FARGO CCER	MCCOY TRUE VALUEAir Filters	10/21/2016	14.97	ROAD USE TAX FU
WELLS FARGO CCER	INTL CODE COUNCIL INCICC Certification Re	10/24/2016	180.00	GENERAL FUND
WELLS FARGO CCER	AMAZON MKTPLACE PMTSSafety vest rain su	10/24/2016	125.09	SEWER FUND
WELLS FARGO CCER	MCCOY TRUE VALUE28 inch Sign Stakes	10/25/2016	6.44	PARK & RECREATI
WELLS FARGO CCER	INDOFF INCORPORATEDWall clock and self a	10/26/2016	14.75	LIBRARY FUND
WELLS FARGO CCER	SPECIALISTID.COMCases and lanyards for de	10/27/2016	173.25	FIRE FUND
WELLS FARGO CCER	PHILLIPS 66 - INDY 66 WESEmployee Breakfa	10/28/2016	9.98	GENERAL FUND
WELLS FARGO CCER	INK TONER STORE LLCInk Toner for compute	10/31/2016	112.91	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WELLS FARGO CCER	WM SUPERCENTER #1491Softball Concessio	10/03/2016	11.54	PARK & RECREATI
WELLS FARGO CCER	THEISENS #216 inch tile and supplies for intak	10/06/2016	28.46	ROAD USE TAX FU
WELLS FARGO CCER	NAPA PARTS 0000514Oil and air filters for squ	10/07/2016	612.63	AMBULANCE FUN
WELLS FARGO CCER	WAL-MART #1491Return - pool file cabinet	10/10/2016	37.88-	POOL (MEMORIAL)
WELLS FARGO CCER	ISU FIRE SERVICEIowa Professional Fire Chie	10/12/2016	20.00	FIRE FUND
WELLS FARGO CCER	NAPA PARTS 0000514Toggle Switch for Spray	10/13/2016	5.49	PARK & RECREATI
WELLS FARGO CCER	HY VEE 1271Fire safety week food supplies rec	10/17/2016	14.07	FIRE FUND
WELLS FARGO CCER	BOBS CUSTOM TROPHIESPump label engine	10/18/2016	126.00	FIRE FUND
WELLS FARGO CCER	WWW.NEWEGG.COMNew Laptop Battery for	10/20/2016	49.99	GENERAL FUND
WELLS FARGO CCER	MARRIOTT HOTELHotel Charges- ICC Code C	10/21/2016	380.70	GENERAL FUND
WELLS FARGO CCER	WAL-MART #1491Softball Concessions	10/21/2016	32.64	PARK & RECREATI
WELLS FARGO CCER	AMAZON.COM AMZN.COM/BILL4 DVDs	10/24/2016	58.96	LIBRARY FUND
WELLS FARGO CCER	MCCOY TRUE VALUEx-mas bulbs for KIB wre	10/25/2016	409.10	PARK & RECREATI
WELLS FARGO CCER	QUILL CORPORATIONEnvelopes	10/26/2016	435.45	AMBULANCE FUN
WELLS FARGO CCER	CONSTRUCTION & AGGREGATETire chains f	10/27/2016	275.70	ROAD USE TAX FU
WELLS FARGO CCER	INDOFF INCORPORATEDReceipt paper rolls	10/28/2016	105.32	LIBRARY FUND
WELLS FARGO CCER	CROSS BORDER TRANS FEEFRAUDULENT	10/31/2016	1.28	PARK & RECREATI
Total WELLS FARGO CCER:			29,189.91	
<b>WIEGERT DISPOSAL CO.</b>				
WIEGERT DISPOSAL CO.	NOV SHOP DUMPSTER	11/30/2016	45.00	PARK & RECREATI
Total WIEGERT DISPOSAL CO.:			45.00	
<b>WILLIAMS MACHINE SHOP INC</b>				
WILLIAMS MACHINE SHOP INC	BRASS BUSHING FOR MORLOCK PUMP	11/15/2016	472.00	SEWER FUND
Total WILLIAMS MACHINE SHOP INC:			472.00	
<b>WOOSLEY LANDSCAPING &amp; MOWING</b>				
WOOSLEY LANDSCAPING & M	PARKS MOW CONTRACT	11/25/2016	1,440.00	PARK & RECREATI
WOOSLEY LANDSCAPING & M	MAC MOW CONTRACT	11/25/2016	100.00	POOL (MEMORIAL)
WOOSLEY LANDSCAPING & M	LIBRARY MOW CONTRACT	11/25/2016	50.00	LIBRARY FUND
Total WOOSLEY LANDSCAPING & MOWING:			1,590.00	
Grand Totals:			330,201.92	

City Council: \_\_\_\_\_

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**Meeting Date:** 12/05/2016

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**Subject**

Public hearing and first consideration of a request from Jon Roen to amend M-2 (General Industrial) zoning to allow outdoor storage facilities for boats, campers and other types of vehicles (P&Z unanimously recommended approval on 11/8/16)

**Information**

Council needs to hold the public hearing and first consideration to amend M-2 to allow outdoor storage facilities for boats, campers and other types of vehicles.

Enclosed are Jon Roen's request, the P&Z October and November memo, P&Z minutes and an ordinance regulating the use. The issues the P&Z Commission discussed at the October meeting have been addressed.

- Allowing outdoor storage uses within M-1 and M-2 as a special use permit requiring Board of Adjustment approval.
- A minimum of five off-street parking stalls for any building in excess of 150 sq. ft.
- Adding self storage uses within M-1 and M-2 zoning thus clarifying conflicts with the same listed use within C-2.

P&Z approved unanimously.

Simple motion is in order.

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**Fiscal Impact**

**Attachments**

Information

P&Z Memo October

P&Z Minutes October

P&Z Memo November

P&Z Minutes November

Ordinance

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SEP 16 2016

INDIANOLA, IOWA

September 14, 2006

To Indianola Planning and Zoning, Mayor and Council, Chuck Burgin

From Jon Roen

Outdoor Storage on property zoned M-2

I would like clarification and/or amending of the M-2 zoning in Indianola to allow for permitted principle classifications within M-2 to include outdoor storage facilities within that zoned area to include (but not limited to) the following exterior storage items such as: campers, RV's, trailers, motorcycles, ATV's, and other motorized vehicles.

This clarification/amendment will allow me to continue in the decision making process regarding whether or not to purchase, with confidence under M-2 zoning, property in town and the ability to proceed forward with a much needed outdoor storage facility for Indianola.

Feel free to contact me with any questions at: 515-975-6263

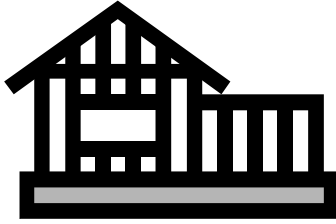
Thank you very much.



Jon Roen  
2206 N. 9<sup>th</sup> Street  
Indianola, Iowa 50125







**To:** Planning and Zoning Commission  
**From:** Chuck Burgin, Director of Community Development  
**Subject:** October 11, 2016 Meeting

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**Item # 4** Consider request from Bob Bash and Michael Patterson to purchase the South ½ half of the North/South alley lying between Lot 3 and Lot 4, Block 5, Berry's Addition, Indianola, Iowa.

Enclosed are the agreement to purchase, notice of closing and a map indicating the location of the alley requested to be purchased. Council policy requires those property owners that own land adjacent to the alley to agree to purchase and the remaining property owners within the same block to be notified of the request to purchase.

The process for purchasing an alley is as follows:

- The property owner making the request completes an application listing the adjacent land owners and all other property owners within the same block.
- The request to purchase is sent to all affected department heads for their review and comment.
- Notification of the alley purchase is sent to all property owners within the block.
- Planning and Zoning makes a recommendation to Council.
- City Council sets and holds a public hearing prior to purchase.

Alleys such as these that do not carry traffic, are grassed over and serve no public purpose are the type the city wishes to sell. All the paperwork is complete and notifications have been mailed. I recommend the request be approved subject to retaining easement rights.

**Item # 5** Consider request from Jon Roen to amend M-2 (General Industrial) zoning to allow outdoor storage facilities for boats, campers and other types of vehicles.

Enclosed is the written request from Mr. Roen requesting the amendment and a zoning map identifying M-1 and M-2 zoned properties. Storage facilities are not specifically listed as a permitted use, however they have been allowed in both M-1 and M-2 zoning under the general definition of warehousing. Because there may not be a building associated with outdoor storage facilities, the following is why I feel amending the M-1 and M-2 zoning classification is needed.

- Required off-street parking is determined by the square footage of building be utilized.
- The site plan ordinance, regulating hard surfaces, natural green areas, water detention and buffer requirements, is not effective until a building permit is requested.
- Building permits are not required for fencing, grading or graveling areas.

- Renting parking spaces for profit should be considered a separate principal permitted use and should be listed within a zoning classification.

Because of the items listed above, I recommend the following amendments:

1. List outdoor storage facilities for recreational vehicles, boats, trailers and similar motorized vehicles as a permitted use in M-1 and M-2 zoning classifications.
2. Require a minimum of five off-street parking stalls if there is a building in excess of 150 sq. ft. located on the same site.
3. Amend the Site Plan Ordinance to address the issue of uses that may not require building uses or improvements.
4. Because self storage units have been added as a permitted use within C-2 zoning, this use should be added as a permitted use within M-1 and M-2 zoning classification.

I have enclosed a map indicating the existing M-1 and M-2 zoning areas. I will ask our attorney to prepare the amendment to the Code of Ordinances after we have further discussion.

**Item # 6** Consider request from Dan and Stacey Crow to amend the A-1 zoning classification to allow private campgrounds.

Enclosed is the letter requesting the amendment and a map indicating areas of our current A-1 (agriculture) zoning classification. After reviewing several state, county and city regulations regarding campgrounds, I have found there is no consistency. In most of the city and county zoning ordinances reviewed, campgrounds are defined, however they are not listed as a permitted use.

I have enclosed a copy of Polk County's requirements for your review and comment and have listed below other requirements to be considered as well.

- Allow only as a special use within A-1 zoning requiring additional approval by the Board of Adjustment.
- Prohibit highway frontage.
- Mandate public restrooms/showers.
- Street and camp site lighting.

I will continue researching other jurisdictions for regulations to consider, however I am confident this type of use will need the minimal amenities such as restrooms, electric and water hookups and lighted roads to survive financially. After discussion and obtaining a more clear direction from the Commission, I will ask the attorney to prepare a draft of the proposed change for further consideration in November.

INDIANOLA PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
OCTOBER 11, 2016  
6:00 P.M.

The meeting was called to order by Chairperson Doug Opie and on roll call the following members were present:

Joe Butler  
Tiffany Coleman  
Al Farris  
Ron Fridley  
Cindy Johnson  
Doug Opie  
Bob Ormsby  
Josh Rabe  
Misty Soldwisch

Also present: Jon Roen, Bob Bash, Stacey Crow, Ryan Crow, Mindi Robinson and Chuck Burgin.

The minutes of the September 13, 2016 meeting were approved on a motion made by Coleman and seconded by Butler. Question was called for and on voice vote Chairperson Opie declared the motion carried unanimously.

**Consider request from Bob Bash and Michael Patterson to purchase the South ½ half of the North/South alley lying between Lot 3 and Lot 4, Block 5, Berry's Addition, Indianola, Iowa.**

Chuck reviewed the request with the Commission stating the notification to adjacent property owners and department supervisors had been issued and there were no objections.

Motion was made by Farris and seconded by Rabe to approve the request from Bob Bash and Michael Patterson to purchase the South ½ half of the North/South alley lying between Lot 3 and Lot 4, Block 5, Berry's Addition, Indianola, Iowa, with the City retaining easement rights. Question was called for and on voice vote Chairperson Opie declared the motion carried unanimously.

**Consider request from Jon Roen to amend M-2 (General Industrial) zoning to allow outdoor storage facilities for boats, campers and other types of vehicles.**

Chuck reviewed the request with the Commission stating storage facilities are not specifically listed as a permitted use within M-1 and M-2 zoning but have been allowed under the general definition of warehousing. Because this request does not have a building associated with the outdoor storage facility, Chuck recommends amending the M-1 and M-2 zoning because of the following reasons:



- Required off-street parking is determined by the square footage of building be utilized.
- The site plan ordinance, regulating hard surfaces, natural green areas, water detention and buffer requirements, is not effective until a building permit is requested.
- Building permits are not required for fencing, grading or graveling areas.
- Renting parking spaces for profit should be considered a separate principal permitted use and should be listed within a zoning classification.

Because of these reasons, Chuck recommended the following amendments:

1. List outdoor storage facilities for recreational vehicles, boats, trailers and similar motorized vehicles as a permitted use in M-1 and M-2 zoning classifications.
2. Require a minimum of five off-street parking stalls if there is a building in excess of 150 sq. ft. located on the same site.
3. Amend the Site Plan Ordinance to address the issue of uses that may not require building uses or improvements.
4. Because self storage units have been added as a permitted use within C-2 zoning, this use should be added as a permitted use within M-1 and M-2 zoning classification.

Commission discussed setback requirements and parking, existing zoning classifications adjacent to M-1 and M-2 zoning and hard surface versus gravel parking.

Farris shared his concerns regarding existing M-1 and M-2 zoning areas in town that may be inappropriate for this type of use in the future, such as the highway corridors and East Euclid Avenue.

Commission discussed the potential to place a special use permit condition on the ordinance to allow Board of Adjustment to regulate site specific areas.

Jon Roen spoke on behalf of his request stating he has viewed numerous residences that have their large recreational vehicles parked in neighborhoods. This option would allow for the betterment of the community by storing these vehicles in one location. Mr. Roen further stated his vision was for outdoor storage only with security, lighting, fencing and a gate key pad.

Commission discussed fencing versus screening, landscape buffers and the option for people to come back to the Commission to seek an alternate method to the Site Plan Ordinance should their situation/location not justify a six-foot, opaque fence or other landscape buffer.

Motion was made by Butler and seconded by Coleman to draft an ordinance including Chuck's four recommendations and including a fifth requirement allowing for a special use permit to the Board of Adjustment to regulate locations. Question was called for and on voice vote Chairperson Opie declared the motion carried unanimously.

**Consider request from Dan and Stacey Crow to amend the A-1 zoning classification to allow private campgrounds.**

Chuck reviewed the request with the Commission stating he researched several state, county and city regulations regarding campgrounds and found very little consistency. In most of the city and county ordinances reviewed, campgrounds are not listed as a permitted use. Chuck further shared Polk County's requirements and outlined the following requirements to be considered:

- Allow only as a special use within A-1 zoning requiring additional approval by the Board of Adjustment.
- Prohibit highway frontage.
- Mandate public restrooms/showers.
- Street and camp site lighting.

Stacey Crow spoke on behalf of her request stating her family owns 185 acres on the south side of Indianola. She has been consulting with Chip Smith, President of the Iowa Chapter of Camping, to gain better knowledge of private campgrounds. Mrs. Crow would like to have camp sites with full hook ups, sewer/water/electric that will accommodate larger campers. She wants to plan the project with two phases and the first phase would have 100 camp sites with restrooms, a storm shelter, laundry facilities and future camping cabins.

Commission discussed the existing areas where A-1 zoning exists and that a private campground may not be appropriate. Commission discussed the potential to place a special use permit condition on the ordinance to allow Board of Adjustment to regulate site specific areas and require adjacent property owner notification.

Farris questioned whether it was possible to create a separate zoning classification that allows for private campgrounds and having the land rezoned. Commission agreed that a special use permit would be best.

Motion was made by Rabe and seconded by Soldwisch to draft an ordinance including Chuck's four recommendations, Polk County's requirements, a park layout plan requirement and an adjacent property owner notification requirement. Question was called for and on voice vote Chairperson Opie declared the motion carried unanimously.

**Other Business**

Chuck informed the Commission that Council approved the preliminary plat of Ashton Park Plat 6 at their September 19, 2016 meeting.

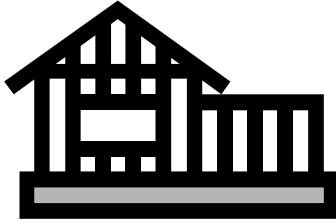
Meeting adjourned on a motion by Ormsby and seconded by Rabe.

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Doug Opie, Chairperson

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Mindi Robinson



**To:** Planning and Zoning Commission  
**From:** Chuck Burgin, Director of Community Development  
**Subject:** November 8, 2016 Meeting

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**Item #4** Consider request from Brian Poindexter of Poindexter Flooring Inc., at 2913 North Jefferson Way to seek an Alternate Method of Approval of the Architectural Design Standard of the Site Plan Ordinance.

Enclosed is the letter requesting the alternate method of approval, site plan of the area and a photo of the proposed building. I have also included photos of the east, north and south building elevations. All other requirements of the site plan ordinance can be met. The only issue Commission needs to address is the proposed exterior finish not meeting the architectural design standards for accessory buildings in excess of 150 sq. ft. with highway frontage.

The standard requires 100% of the east elevation to consist of an approved material such as brick, EFIS, split face block, etc. The north and south elevations must contain a minimum of 30% of the same approved material. The exterior finish on the west elevation is not regulated because it will not front the highway.

Mr. Poindexter makes several valid points regarding the proposed location of the building having limited visibility from the highway due to the elevation difference between the highway and the proposed location in relationship to the existing building, site and the speed of the traffic and the existing metal building. Furthermore, the east wall that would require 100% of approved material will be located only ten feet west of the current structure making almost the entire wall non-visible from most locations off site.

My concern as always is setting a precedence allowing a large all metal building along our most traveled highway. However, I believe there are enough logical reasons to allow this structure at this location provided the Commission is careful describing in detail why such a request is approved.

**Item #5** Consider request from Jon Roen to amend M-2 (General Industrial) zoning to allow outdoor storage facilities for boats, campers and other types of vehicles.

Enclosed are Jon's request, my October memo and a draft ordinance regulating the use. The issues we discussed at the October meeting have been addressed.

- Allowing outdoor storage uses within M-1 and M-2 as a special use permit requiring Board of Adjustment approval.
- A minimum of five off-street parking stalls for any building in excess of 150 sq. ft.
- Adding self storage uses within M-1 and M-2 zoning thus clarifying conflicts with the same listed use within C-2.

Please review prior to the meeting. Additional changes can still be made, however I would like to forward your recommendation to Council subject to any additional amendments to the draft.

**Item #6** Consider request from Dan and Stacey Crow to amend the A-1 zoning classification to allow private campgrounds as a permitted use.

Enclosed is the request from the Crow's, my October memo and a draft ordinance regulating the use. The issues that were discussed at the October meeting have been addressed.

- Allowing campgrounds as a special use requiring Board of Adjustment approval.
- Not allowing use with highway frontage.
- Requiring public restrooms/storm shelter.
- Written notification to adjoining property owners 15 days prior to hearing.
- Site plan indicating road, building camping stall and campground locations and limits.

Please review the draft prior to the meeting. Again, additional changes can still be made, however I would like to send your recommendation to Council subject to any additional amendments.

INDIANOLA PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
NOVEMBER 8, 2016  
6:00 P.M.

The meeting was called to order by Vice Chairperson Joe Butler and on roll call the following members were present:

Joe Butler  
Tiffany Coleman  
Al Farris  
Ron Fridley  
Bob Ormsby  
Becky Needles  
Josh Rabe

Also present: Brian Poindexter, Stacey Crow, Ryan Crow, Mindi Robinson and Chuck Burgin.

The minutes of the October 11, 2016 meeting were approved on a motion made by Farris and seconded by Rabe. Question was called for and on voice vote Vice Chairperson Butler declared the motion carried unanimously.

**Consider request from Brian Poindexter of Poindexter Flooring Inc., at 2913 North Jefferson Way to seek an Alternate Method of Approval of the Architectural Design Standard of the Site Plan Ordinance.**

Chuck reviewed the request with the Commission stating the proposed building does not meet the architectural design standards for accessory buildings in excess of 150 sq. ft. with highway frontage. Chuck further stated that because the location of the proposed building will be hidden behind the existing structure and the limited visibility from the highway that his recommendation is to approve the request.

Commission discussed previous requests approved similar in nature. Brian Poindexter stated the proposed building would be for cold storage only.

Motion was made by Rabe and seconded by Ormsby to approve the request from Brian Poindexter to construct an accessory building without meeting the architectural design standards because the height and roof line of the proposed building will not exceed the height of the existing building, the alignment of the proposed building will be shadowed by the existing building, limited visibility and the distance from the highway to the proposed building. Question was called for and on voice vote Vice Chairperson Butler declared the motion carried unanimously.

**Consider request from Jon Roen to amend M-2 (General Industrial) zoning to allow outdoor storage facilities for boats, campers and other types of vehicles.**

Chuck reviewed the request stating the City Attorney drafted an ordinance that takes into consideration the items requested by Commission at the October 11, 2016 meeting.

Those items are as follows:

- Allowing outdoor storage uses within M-1 and M-2 as a special use permit requiring Board of Adjustment approval.
- A minimum of five off-street parking stalls for any building in excess of 150 sq. ft.
- Adding self storage uses within M-1 and M-2 zoning thus clarifying conflicts with the same listed use within C-2.

Farris questioned the date of October 11, 2016 as listed in the draft and reference to Section 165.35(s) under Section 1. #2 and Section 2. #2 of the draft ordinance. Chuck stated he would ask the City Attorney to confirm the correct date of the ordinance and also clarify the Section 165.35(2) be corrected.

Farris shared his concerns regarding existing M-1 and M-2 zoning areas in town that may be inappropriate for this type of use in the future, such as the highway corridors and East Euclid Avenue.

Motion was made by Farris and seconded by Fridley to amend the draft ordinance to add Special Requirement #4 to Section 1 and Section 2 that outdoor storage not be allowed adjacent to existing residential zoning.

Commission discussed the Board of Adjustment decision to regulate location of proposed outdoor storage. Chuck stated he would discuss the matter with the City Attorney as he does not want to limit good zoning practices if residential development occurred adjacent to an existing outdoor storage facility.

Question was called for and on voice vote Vice Chairperson Coleman declared the motion carried.

Motion was made by Farris and seconded by Needles to approve the draft ordinance amending M-1 (Limited Industrial) and M-2 (General Industrial) zoning to allow outdoor storage facilities for boats, campers and other types of vehicles, subject to Commission's changes regarding the draft date, Section 165.35(2) and adding Special Requirement #4 to Section 1 and Section 2 that outdoor storage not be allowed adjacent to existing residential zoning (subject to City Attorney approval). Question was called for and on voice vote Vice Chairperson Butler declared the motion carried unanimously.

**Consider request from Dan and Stacey Crow to amend the A-1 zoning classification to allow private campgrounds as a permitted use.**

Chuck reviewed the request stating the City Attorney drafted an ordinance that takes into consideration the items requested by Commission at the October 11, 2016 meeting.

Those items are as follows:

1. Allow only as a special use within the A-1 Agricultural District zoning requiring approval by the Board of Adjustment, subject to Section 165.35(s) and the other requirements contained in A-1 Agricultural District zoning.
2. Highway frontage is not allowed.
3. Public restrooms and showers that also is designed as a storm shelter shall be required.
4. Street and campsite lighting shall be required.
5. Written notification of the Board of Adjustment hearing shall be mailed to adjacent property owners at least 15 days prior to the hearing.
6. Submit to the Board of Adjustment a site plan indicating location of access roads, building, camping stalls and campground limits.

Chuck further stated the October 11, 2016 draft date and reference to Section 165.35(s) under Section 1. #2 and Section 2. #2 of the draft ordinance would be changed as necessary.

Ormsby questioned the storm shelter reference in Section 1 item 3 and whether that term was necessary in the draft. Commission agreed that the storm shelter verbiage should be removed from the ordinance.

Farris shared his concerns regarding future development of residential neighborhoods next to a campground facility. Farris questioned if campgrounds would be the best use of the land.

Commission discussed the requirement of Board of Adjustment to regulate site specific areas and the requirement of written notification to adjacent property owners allowing a hearing to voice concerns or comments.

Stacey Crow spoke on behalf of her request stating she has been working with Civil Engineering Associates on a site plan that has 90 sites with a restroom and shower facility, tent camping sites and an office/equipment storage space. Mrs. Crow further questioned what the future plans for her land would be if private campgrounds were not allowed in A-1 zoning. Chuck stated the future land use plan calls for low-medium density housing. Chuck further stated the topography of this particular land is difficult to develop and if there was a spot in town for private campground area this would be his recommendation.

Motion was made by Ormsby and seconded by Rabe to approve the draft ordinance amending the A-1 zoning classification to allow private campgrounds as a permitted use

subject to Commission's changes regarding the draft date, Section 165.35(2), removing storm shelter verbiage from requirement #3 under Section 1 and adding Special Requirement #4 to Section 1 and Section 2 that private campgrounds not be allowed to abut existing residential zoning. Question was called for and on voice vote Vice Chairperson Butler declared the motion carried unanimously.

### **Other Business**

Chuck informed the Commission that Council approved the first reading of the request from Bob Bash and Michael Patterson to purchase the south ½ of the north/south alley between Lots 3 and 4, Block 5, Berry's Addition at their November 7<sup>th</sup> meeting.

Meeting adjourned on a motion by Needles and seconded by Coleman.

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Joe Butler, Vice Chairperson

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Mindi Robinson



**CITY OF INDIANOLA, IOWA**

**Ordinance No. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE CITY CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, CHAPTER 165, ZONING REGULATIONS, TO ALLOW FOR AND TO PROVIDE ADDITIONAL REQUIREMENTS FOR OUTDOOR STORAGE IN M-1 AND M-2 ZONING CLASSIFICATIONS**

**WHEREAS**, a request has been received to allow outdoor storage in the M-1 and M-2 zoning classifications; and

**WHEREAS**, the Planning and Zoning Commission met on November 8, 2016, to consider a proposal to amend the zoning regulations to allow for and to reflect additional approval requirements for outdoor storage in these classifications; and

**WHEREAS**, the Commission has made a recommendation to the City Council to amend Chapter 165; and

**WHEREAS**, a notice was published and a hearing held in accordance with the law, and the City Council now deems it reasonable and appropriate to amend Chapter 165 accordingly.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:**

**Section 1.** Indianola Code Section 165, “M-1 Light Industrial District Zoning Regulations,” is hereby amended to specify self-storage uses shall be permitted uses within the M-1 zoning classification and by adding the following new subsection concerning outdoor storage:

Special Requirements for Outdoor Storage:

1. Outdoor storage in M-1 Light Industrial District is storage of recreational vehicles, boats, trailers and similar motorized vehicles.
2. Allow only as a special use requiring approval by the Board of Adjustment, subject to Section 165.35(2) and the other requirements contained in M-1 Light Industrial District zoning.
3. A minimum of five off-street parking stalls shall be required if a building in excess of 150 square feet is located on the site.
4. Not allowed to abut property that is zoned residential on the date the application for special use permit is submitted.

**Section 2.** Indianola Code Section 165, “M-2 General Industrial District Zoning Regulations,” is hereby amended to specify self-storage uses shall be permitted uses within the M-2 zoning classification and by adding the following new subsection concerning outdoor storage:

Special Requirements for Outdoor Storage:

1. Outdoor storage in M-2 General Industrial District is storage of recreational vehicles, boats, trailers and similar motorized vehicles.
2. Allow only as a special use within the M-2 General Industrial District zoning requiring approval by the Board of Adjustment, subject to Section 165.35(2) and the other requirements contained in M-2 General Industrial District zoning.
3. A minimum of five off-street parking stalls shall be required if a building in excess of 150 square feet is located on the site.
4. Not allowed to abut property that is zoned residential on the date the application for special use permit is submitted.

**Section 3.** Indianola Code Section 166.02, “Initial Procedure,” is hereby amended by adding the following concerning outdoor storage:

Notwithstanding anything contained herein, a site plan shall be required for any Outdoor Storage in M-1 Light Industrial District and M-2 General Industrial District.

**Section 4.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 5.** This ordinance shall be in full force and effect after passage, approval and publication as provided by law.

**PASSED AND ADOPTED** at Indianola, Iowa, this \_\_\_\_ day of \_\_\_\_\_, 2016.

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

**ATTEST:**

\_\_\_\_\_  
Diana Bowlin, City Clerk

First reading: \_\_\_\_\_

Second reading: \_\_\_\_\_

Third reading: \_\_\_\_\_

Publication Date: \_\_\_\_\_

**Meeting Date:** 12/05/2016

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**Subject**

Public hearing and first consideration of a request from Dan and Stacey Crow to amend the A-1 zoning classification to allow private campgrounds as a permitted use (P&Z unanimously recommended approval on 11/8/16)

**Information**

Council needs to hold the public hearing and first consideration to amend A-1 zoning to allow private campgrounds as a permitted use.

Enclosed is the request from the Dan and Stacey Crow, the P&Z October and November memo, P&Z minutes and the ordinance regulating the use. The issues that were discussed at the October meeting have been addressed.

- Allowing campgrounds as a special use requiring Board of Adjustment approval.
- Not allowing use with highway frontage.
- Requiring public restrooms/storm shelter.
- Written notification to adjoining property owners 15 days prior to hearing.
- Site plan indicating road, building camping stall and campground locations and limits.

P&Z approved unanimously.

Simple motion is in order.

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**Fiscal Impact**

**Attachments**

Information

Map

Ordinance

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Dan & Stacey Crow

36971 High Meadows LN

Cumming, IA 50061

September 8, 2016

COMMUNITY DEVELOPMENT

SEP 12 2016

INDIANOLA, IOWA



To Mayor, Council and Planning & Zoning commission

In care of Chuck Burgin

I would like to make a formal request on ground that I own in the city limits. The property is Lyelca of Warren Co. There is 26 +/- acres that is A-1 ground. We request that property be changed from A-1 to accommodate a campground.

My husband and I are planning on putting a campground on that piece of property. Right now it is pasture/timber ground that runs along the creek.

Thank you,

  
  
Daniel Crow

Stacey Crow

515-953-5012 home

515-321-1714 Stacey Cell

515-360-4537 Dan Cell

- (K) Campgrounds and Recreational Vehicle Camping parks (NAICS 721211)
- (1) A three (3) inch caliper tree shall be planted for each campsite not located on a wooded area.
  - (2) The perimeter of the site shall be developed with a bufferyard as required in Landscaping and Bufferyard requirements section of this Ordinance.
  - (3) Minimum Requirements for Park
    - (a) Maximum Density. Ten (10) unit spaces per net buildable acre of park site.
    - (b) A common service building providing laundry facilities, short order food service, accessory supplies, etc., may be included provided such building shall be located near the center of the park.
  - (4) Requirements for "campground or RV" spaces.
    - (a) Minimum Space Area. Three thousand two hundred (3,200) square feet.
    - (b) An off-drive parking area for each campsite.
    - (c) The minimum distance between any two (2) recreational vehicles shall be not less than twenty (20) feet.

(L) Communication Towers.

Radio or TV broadcasting towers, telecommunications towers, antenna arrays (except residential satellite dishes). All towers shall be located so that they do not interfere with radio and television reception in residential areas. All towers shall meet the Airport Tall Structures requirements.

The following regulations apply to all commercial communication towers except for ham and citizen band radios.

- (1) Height. The maximum height for a commercial communication tower in the HI District and LI District is 350'. The maximum height in the GC and AT Districts is 180'. There is no maximum height for commercial communications towers in the AG District.
- (2) Setbacks. A commercial communication tower and any accompanying structure must meet the standard nonresidential setbacks for the underlying district. In addition to the setback requirements, there must be sufficient radius of clear land around the tower so that its collapse will be contained on this property. Unless the collapse radius is otherwise specified and certified by an engineer licensed in Iowa, the tower shall be set back from the property line a distance equal to the height of the tower and antenna. Also, there must be enough area for a vehicle doing maintenance to maneuver on the property.
- (3) Lighting. Towers located within one (1) mile of a residential zoning district shall use dual lighting system strobe during the day and red incandescent lighting, at night or only red incandescent lighting, subject to FAA requirements.







A-1





## **CITY OF INDIANOLA, IOWA**

**Ordinance No. \_\_\_\_\_**

### **AN ORDINANCE AMENDING THE CITY CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, CHAPTER 165, ZONING REGULATIONS, TO ALLOW FOR AND TO PROVIDE ADDITIONAL REQUIREMENTS FOR PRIVATE CAMPGROUNDS IN A-1 ZONING CLASSIFICATION**

**WHEREAS**, a request has been received to allow development of a private campground in the A-1 zoning classification; and

**WHEREAS**, the Planning and Zoning Commission met on November 8, 2016, to consider a proposal to amend the zoning regulations to allow for and to reflect additional approval requirements for private campgrounds; and

**WHEREAS**, the Commission has made a recommendation to the City Council to amend Chapter 165; and

**WHEREAS**, a notice was published and a hearing held in accordance with the law, and the City Council now deems it reasonable and appropriate to amend Chapter 165 accordingly.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:**

**Section 1.** Indianola Code Section 165, "A-1 Agricultural District Zoning Regulations," is hereby amended by adding the following new subsection concerning development of private campgrounds:

Special Requirements for Private Campgrounds:

1. Allow only as a special use within the A-1 Agricultural District zoning requiring approval by the Board of Adjustment, subject to Section 165.35(2) and the other requirements contained in A-1 Agricultural District zoning.
2. Highway frontage is not allowed.
3. Public restrooms and showers shall be required.
4. Street and campsite lighting shall be required.
5. Written notification of the Board of Adjustment hearing shall be mailed to adjacent property owners at least 15 days prior to the hearing.
6. Submit to the Board of Adjustment a site plan indicating location of access roads, building, camping stalls and campground limits.
7. Not allowed to abut property that is zoned residential on the date the application for special use permit is submitted.

**Section 2.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 3.** This ordinance shall be in full force and effect after passage, approval and publication as provided by law.

**PASSED AND ADOPTED** at Indianola, Iowa, this \_\_\_\_ day of \_\_\_\_\_, 2016.

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

**ATTEST:**

\_\_\_\_\_  
Diana Bowlin, City Clerk

First reading: \_\_\_\_\_

Second reading: \_\_\_\_\_

Third reading: \_\_\_\_\_

Publication Date: \_\_\_\_\_

**Meeting Date:** 12/05/2016

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**Subject**

Public hearing and first consideration of an ordinance amending Chapter 94 Authorizing Time of Sales Inspections within the City Sanitary Sewer System

**Information**

Council needs to hold the public hearing and first consideration of an ordinance (packet) authorizing time of sales inspections within the city sanitary sewer system.

WPC Superintendent Rick Graves and City Manager Ryan Waller shared this with realtors' from Iowa Realty and Exit Realty. Another local realtor was called but did not receive a call back. They also spoke with the County Recorder. After speaking with the realtors' and county recorder, the compliance timeframe was changed from 1 to 2 years, a re-inspection fee of \$50 for the first inspection and \$25 for re-inspections.

Staff would like to implement this ordinance starting March 1, 2017. This date will give ample time to share with the public by posting the ordinance on the city website, social media and adding information to the monthly utility bills.

Simple motion is in order.

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**Fiscal Impact**

**Attachments**

Memo  
Ordinance

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## WATER POLLUTION CONTROL

To: Honorable Mayor and City Council

From: Rick Graves

Date: 11-14-2016

Re: Time of Sale Ordinance

Mayor and Council,

In your packet is a final draft of the Time of Sale Ordinance for your consideration. Ryan and I shared this with realtors' from Iowa Realty and Exit Realty. We attempted to call another local realtor but did not receive a call back. We also spoke with the County Recorder. After speaking with the realtors' and the county recorder, we have some changes from the first draft - compliance timeframe from 1 to 2 years (based on realtor feedback); a re-inspection fee (based on realtor feedback); a proposed fee of \$50 for first inspection and \$25 for re-inspections.

After your review of the ordinance and if you do not have any changes, we would like to implement the ordinance starting March 1, 2017. This date should give us ample time to share with the public by posting the ordinance on the city website, social media, and adding information to the monthly water bill.

Sincerely,

Rick Graves  
WPC Supt.  
City of Indianola



**ORDINANCE NO. 2016 - \_\_\_\_\_**

**ORDINANCE AMENDING THE INDIANOLA MUNICIPAL CODE BY  
ADDING CHAPTER 94, AUTHORIZING TIME OF SALE INSPECTIONS  
WITHIN THE CITY SANITARY SEWER SYSTEM**

**WHEREAS**, the City of Indianola is required by the Iowa Department of Natural Resources (IDNR) to reduce peak sanitary sewer flows caused by inflow and infiltration or the flow of clear water into the local wastewater collection system; and

**WHEREAS**, new Municipal Code Chapter 94 will address the requirements of the IDNR by implementing a Time of Sale Inspection on all single family dwelling properties within the City of Indianola sanitary sewer system to ensure that the discharge of unpolluted waters into the sanitary sewer system is restricted; and

**WHEREAS**, the City Council of the City of Indianola, Iowa now deems it proper to amend the Indianola Municipal Code Chapter 94 to the Municipal Code of the City of Indianola, Iowa entitled Sanitary Sewer Services – Time of Sale Inspections.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE  
CITY OF INDIANOLA, IOWA:**

**Section 1:** That the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by adding a new Chapter 94 Sanitary Sewer Services – Time of Sale Inspections as follows:

**94.01 Purpose**

The Time of Sale Inspection is intended to help reduce peak sanitary sewer flows caused by inflow and infiltration or the flow of clear water into the sanitary sewer system. Iowa Department of Natural Resources (IDNR), which provides oversight of wastewater collection and treatment for the entire state, requires the City of Indianola to reduce peak flows to the local wastewater collection system. The Time of Sale Inspection allows the City to ensure that private properties have no illegal connections to the sanitary sewer system pursuant to Municipal Code Chapter 97.

**94.02 Required Inspection**

No person or entity shall transfer title of a single family dwelling property to another, nor accept from any other person or entity, the transfer of title to any structure or parcel of land upon which a structure is located within the City of Indianola sanitary sewer system unless and until the authorized Water Pollution Control Superintendent, or representative of the Superintendent, shall have inspected the sump pump system, lateral service line, interior floor drains, footing drains, yard drains, roof drains and downspouts, catch basins

and parking lot drains on said structure or parcel of land and certified to the City of Indianola that same is found to be in compliance with the provisions of this law, specifically Section 97.01, restricting the discharge of unpolluted waters into the sanitary sewer system in the City of Indianola sanitary sewer district; and the Water Pollution Control Superintendent or his/her designee has issued a Certificate of Compliance stating compliance. This section shall not apply to transfers of property by gift, intestacy or testamentary disposition; transfers pursuant to the federal bankruptcy act; transfers under Warren County Property Tax Foreclosures; and mortgage foreclosures or lateral lines that have been identified as multiple service. The fee required for inspection and any re-inspection shall be set by resolution of the City Council.

#### **94.03 Property Owner Responsibility**

The property owner must request a time of sale inspection by filing an application with the City of Indianola Water Pollution Control Department within at least fifteen (15) working days after listing said property. The fee required for this inspection, and any re-inspection, shall be set by resolution of the City Council. Upon successful inspection, the Office of Water Pollution Control will issue a Certificate of Compliance, which will expire after a period of two (2) years. The Certificate of Compliance shall be attached to the Groundwater Hazard Statement and presented to the Recorder along with all other required transfer documents.

If the inspection fails, the Water Pollution Control Superintendent will provide notice to the property owner(s) describing the prohibited discharges and recommendations to cure such discharges. When required, all permits necessary to cure violations must be obtained from the Community Development Department. The fee required for such permits shall be set by resolution by the City Council.

#### **94.04 Suspension of Certificate of Compliance**

The Water Pollution Control Superintendent, subject to the following, may temporarily suspend the requirement of a Certificate of Compliance as a prerequisite to transfer of title, as specified in the preceding section, provided that it is no later than ten (10) working days prior to the expected closing for said transfer:

1. The seller makes a written request to the Water Pollution Control Superintendent and such request includes a written, itemized quote from a plumber licensed with the State of Iowa that provides for correction of all identified discharges and addresses all recommendations specified in the Notice of Violation; and
2. The seller and purchaser shall have filed with the Water Pollution Control Superintendent a written guaranty to correct any identified deficiencies on said structure or parcel of land within 90 days after closing of sale or a period of time specified by the Water Pollution Control Superintendent; and
3. The purchaser or seller shall have provided a sum equal to 150% of the estimated costs contained in the itemized quote provided in item (1) above. Such sum shall be payable by certified check or bank draft at closing and held in escrow. Such sum will

be returned to the seller or purchaser if the corrections are completed within the time specified in the guaranty, but said sum shall be forfeited to the City of Indianola if needed corrections are not completed within the time frame specified in the written guaranty.

In the event that the needed corrections are not completed within the time specified in the written guaranty, the temporary waiver issued by the Water Pollution Control Superintendent shall immediately expire and the purchaser shall be subject to the penalties described in Section 99.05 (C).

**94.05 SPECIAL PENALTIES.** The following special penalty provisions shall apply to violations of this chapter:

1. Notice of Violation. Any person found to be violating any provision of this chapter shall be served by the City with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations.
2. Continuing Violations. Any person who shall continue any violation beyond the time limit provided for in subsection 1 hereof shall be in violation of this Code of Ordinances. Each day in which any such violation shall continue shall be deemed a separate offense.
3. Liability Imposed. Any person violating any of the provisions of this chapter shall become liable to the City for any expense, loss, or damage occasioned the City by reason of such violation. Further, a violation of the provisions of this chapter shall be a violation considered a municipal infraction punishable in accordance with Chapter 4 of the Municipal Code.

**Section 2:** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 3:** This ordinance shall be in full force and effect on \_\_\_\_\_.

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

---

Kelly B. Shaw, Mayor

ATTEST:

---

Diana Bowlin, City Clerk

First reading: \_\_\_\_\_  
Second reading: \_\_\_\_\_  
Third reading: \_\_\_\_\_  
Publication Date: \_\_\_\_\_

**Meeting Date:** 12/05/2016

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**Subject**

Second consideration of an ordinance approving a prior industrial tax abatement for 1400 E. Iowa Avenue

**Information**

Council needs to hold the second consideration approving a prior industrial tax abatement for 1400 E. Iowa - Cambron Thacker (packet).

Simple motion is in order.

---

**Fiscal Impact**

**Attachments**

Industrial Tax Abatement  
Ordinance

---



APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
4 OR 5 YEAR (COMMERCIAL OR INDUSTRIAL):

\_\_\_\_\_ Commercial ☒ Industrial \_\_\_\_\_ Date 10/14/16

☒ Prior Approval for Intended Improvements \_\_\_\_\_ Approval of Improvements Completed

Address of Property: 1400 East Iowa Avenue

Legal Description of Property: Plat A Lot 11 Indianola Industrial Park

Title Holder or Contract Buyer: Cambron Thacker

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ ☒ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

Proposed Property Use: \_\_\_\_\_ ☒ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental ☒ Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition ☒ New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 1 story cold storage warehouse - 6,300 sq. ft. -  
1 full bathroom

Estimated or Actual Date of Completion: 3/2017

Estimated or Actual Value of Improvements: \$138,096

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant	Date of Occupancy	Relocation Benefits
--------	-------------------	---------------------

☒ Signed By: [Signature]

**FOR AGENCY USE ONLY:**

City Manager The above application is/is not in conformance with the requirements of the Urban Revitalization Plan for City of Indianola  
Relocation Benefits Paid N/A

City Manager \_\_\_\_\_ Date \_\_\_\_\_

Building Dept Construction Permit No.(s) 42 Date Issued 10/14/16 FINAL \_\_\_\_\_

Building Official \_\_\_\_\_

City Council Application approved/disapproved (reason if disapproved) \_\_\_\_\_

Indianola City Council \_\_\_\_\_ Date \_\_\_\_\_

County Assessor Present assessed value \_\_\_\_\_ Assessed value w/improvements \_\_\_\_\_

Eligible or non-eligible for tax abatement \_\_\_\_\_





1400 East Iowa Avenue  
Cambron Thacker Construction  
Industrial Tax Abatement

10/2016



**ORDINANCE NO. - \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING TAX EXEMPTION UNDER THE  
URBAN REVITALIZATION PLAN FOR INDUSTRIAL USE IN  
ACCORDANCE WITH INDIANOLA MUNICIPAL CODE SECTION 7.07**

**WHEREAS**, the Indianola Code of Ordinances authorizes tax exemption for urban revitalization within the City of Indianola, Iowa; and

**WHEREAS**, Municipal Code Section 7.07 provides that the City Council may give its approval of tax exemption for new construction if the new construction is in conformance with City zoning; provided however, such approval shall not entitle the owner to exemption from taxation until the new construction has been completed and found to be qualified real estate; and

**WHEREAS**, after notice and hearing as required by law, the City Council of the City of Indianola, Iowa now deems it proper to grant approval of tax exemption for new construction on property locally known as 1400 East Iowa Avenue and legally described as:

Parcel A Lot 11 Industrial Park Plat, an Official Plat in Indianola, Warren County, Iowa.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE  
CITY OF INDIANOLA, IOWA:**

**Section 1:** That approval of tax exemption is granted for new construction on property locally known as 1400 East Iowa Avenue and legally described as:

Parcel A Lot 11 Industrial Park Plat, an Official Plat in Indianola, Warren County, Iowa.

**Section 2:** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 3:** This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

---

Kelly Shaw, Mayor

ATTEST:

---

Diana Bowlin, City Clerk

First reading: \_\_\_\_\_  
Second reading: \_\_\_\_\_  
Third reading: \_\_\_\_\_  
Publication Date: \_\_\_\_\_

**Meeting Date:** 12/05/2016

---

**Subject**

Final consideration of an ordinance approving an industrial tax abatement application at 1820 N. 7th Street, Indianola, Iowa

**Information**

Council needs to hold the final consideration of an ordinance approving a prior urban revitalization designation application from Bussanmus Heating and Cooling, 1820 N. 7th Street, (see map) for the Industrial Park.

Roll call is in order.

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**Fiscal Impact**

**Attachments**

Industrial Application

Map

Ordinance

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APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
4 OR 5 YEAR (COMMERCIAL OR INDUSTRIAL):

Commercial ☒ Industrial ☐ Date 9/6/2016

☒ Prior Approval for Intended Improvements ☐ Approval of Improvements Completed

Address of Property: 1820 N. 7th St.

Legal Description of Property: Lot 1 Hillcrest Industrial Park Part 2

Title Holder or Contract Buyer: Russanmus Heating & Cooling / Capone Prop. Mgmt.

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial ☒ Vacant

Proposed Property Use: \_\_\_\_\_ Commercial ☒ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental ☒ Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition ☒ New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 1 story 10,000 sq. ft. industrial building

Estimated or Actual Date of Completion: 2/2017

Estimated or Actual Value of Improvements: \$477,400

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant	Date of Occupancy	Relocation Benefits
--------	-------------------	---------------------

☒ Signed By: [Signature]

**FOR AGENCY USE ONLY:**

City Manager The above application is/is not in conformance with the requirements of the Urban Revitalization Plan for City of Indianola  
Relocation Benefits Paid N/A

City Manager \_\_\_\_\_ Date \_\_\_\_\_

Building Dept Construction Permit No.(s) 105 Date Issued 9/6/16 FINAL \_\_\_\_\_

Building Official \_\_\_\_\_

City Council Application approved/disapproved (reason if disapproved) \_\_\_\_\_

Indianola City Council \_\_\_\_\_ Date \_\_\_\_\_

County Assessor Present assessed value \_\_\_\_\_ Assessed value w/improvements \_\_\_\_\_

Eligible or non-eligible for tax abatement \_\_\_\_\_





1820 N 7TH ST  
INDUSTRIAL TAX ABATEMENT

9/2016



**ORDINANCE NO. - \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING TAX EXEMPTION UNDER THE  
URBAN REVITALIZATION PLAN FOR INDUSTRIAL USE IN  
ACCORDANCE WITH INDIANOLA MUNICIPAL CODE SECTION 7.07**

**WHEREAS**, the Indianola Code of Ordinances authorizes tax exemption for urban revitalization within the City of Indianola, Iowa; and

**WHEREAS**, Municipal Code Section 7.07 provides that the City Council may give its approval of tax exemption for new construction if the new construction is in conformance with City zoning; provided however, such approval shall not entitle the owner to exemption from taxation until the new construction has been completed and found to be qualified real estate; and

**WHEREAS**, after notice and hearing as required by law, the City Council of the City of Indianola, Iowa now deems it proper to grant approval of tax exemption for new construction on property locally known as 1820 North 7<sup>th</sup> Street and legally described as:

Lot 1 in Hillcrest Industrial Park Plat 2, an Official Plat in Indianola, Warren County, Iowa.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE  
CITY OF INDIANOLA, IOWA:**

**Section 1:** That approval of tax exemption is granted for new construction on property locally known as 1820 North 7<sup>th</sup> Street and legally described as:

Lot 1 in Hillcrest Industrial Park Plat 2, an Official Plat in Indianola, Warren County, Iowa.

**Section 2:** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 3:** This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

---

Kelly Shaw, Mayor



ATTEST:

---

Diana Bowlin, City Clerk

First reading: \_\_\_\_\_  
Second reading: \_\_\_\_\_  
Third reading: \_\_\_\_\_  
Publication Date: \_\_\_\_\_

**Meeting Date:** 12/05/2016

---

**Subject**

Resolution authorizing internal loan to fund urban renewal project costs

**Information**

In your packet is the resolution authorizing an internal loan to fund urban renewal project costs. The City entered into a Development Agreement with the 360 Group for the construction of infrastructure improvements in Summercrest Hills Plat 4 and 5 as an urban renewal project in order to facilitate economic development in the Urban Renewal Area.

The resolution directs that the Loan in the amount of \$137,500 be loaned for the funding of the Project from the General Fund. The Loan shall be repaid to the General Fund without interest, out of the future incremental property tax revenues received into the Tax Increment Fund.

Roll call is in order.

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**Fiscal Impact**

**Attachments**

Resolution

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**RESOLUTION NO. 2016-\_\_\_\_\_**

**AUTHORIZING INTERNAL LOAN TO FUND URBAN RENEWAL PROJECT COSTS**

WHEREAS, the City Council of City of Indianola, Iowa (the “City”), has established the City of Indianola Economic Development Urban Renewal Area (the “Urban Renewal Area”) and has established the City of Indianola Economic Development Urban Renewal Area Tax Increment Revenue Fund (the “Tax Increment Fund”) in connection therewith; and

WHEREAS, the City has entered into a Development Agreement with the 360 Group for the construction of infrastructure improvements in Summercrest Hills Plat 4 and 5 as an urban renewal project (the “Project”) in the Urban Renewal Area in order to facilitate economic development in the Urban Renewal Area; and

WHEREAS, it has been proposed that the City facilitate an internal loan of funds in the amount of \$137,500 (the “Loan”) in order to pay the costs of the Project, and the City desires to make the Loan eligible to be repaid from future incremental property tax revenues to be derived from the Urban Renewal Area;

NOW, THEREFORE, IT IS RESOLVED by the City Council, as follows:

Section 1. It is hereby directed that the Loan in the amount of One Hundred Thirty-Seven Thousand and Five Hundred Dollars (\$137,500) be loaned for the funding of the Project from the General Fund. The Loan shall be repaid to the General Fund without interest, out of future incremental property tax revenues received into the Tax Increment Fund.

It is intended that the Loan shall be repaid by Tax Increment Financing, provided however that repayment of the Loan is subject to the determination of the City Council that there are incremental property tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Fund relative to the Loan, and the City Council reserves the right to appropriate funds, or to withhold such appropriation, at its discretion.

Section 2. A copy of this Resolution shall be filed in the office of the Auditor of Warren County, Iowa to evidence the Loan. Pursuant to Section 403.19 of the Code of Iowa, the City Clerk is hereby directed to certify, no later than December 15, 2016, the original amount of the Loan plus projected accrued interest as provided for herein.

Section 3. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 5th day of December 2016.

\_\_\_\_\_ Mayor

Attest:

\_\_\_\_\_ City Clerk

**Meeting Date:** 12/05/2016

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**Subject**

Resolution approving professional service agreement with 3-E to perform the Waste Water Pollution Control generator maintenance for the next three years

**Information**

In your packet is Rick's memo recommending 3-E to perform the generator maintenance for the next three years in an amount not to exceed \$17,350.00.

In accordance with the City's purchasing policy, informal quotes were solicited for said project. Rick spoke to four companies and received the following bids:

	Option 1	Option 2	Option 3
3-E	\$3,740.00	\$7,575.00	\$17,350.00
Interstate Power Systems	\$5,997.54	\$16,920.02	\$56,930.46
Ziegler Cat	Declined	Declined	Declined
Cummins	\$5,489.86	\$27,200.01	\$36,010.11

Rick is recommending to hire 3-E to perform the work. By going out for quotes the the city will save \$39,580.46 for Option 3.

Roll call is in order to approve the resolution (packet).

---

**Fiscal Impact****Attachments**

Memo  
RFP  
Agreement  
Resolution

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## WATER POLLUTION CONTROL

To: Honorable Mayor and City Council

From: Rick Graves

Date: 11-29-2016

Re: 3 Year Generator Maintenance

Mayor and Council,

For the past 3 years ('14, '15 and '16), Interstate Power Systems from Altoona performed maintenance on the 8 generators that I have in my department. With the maintenance agreement expiring, I solicited bids from 4 companies that service generators: 3-E from Des Moines, Interstate Power Systems and Ziegler Cat from Altoona, and Cummins from Des Moines. The prices are listed below and the Options are listed on the next several pages. Ziegler Cat declined to bid at this time.

	Option 1	Option 2	Option 3
3-E	\$3,740.00	\$7,575.00	\$17,350.00
Interstate Power Systems	\$5,997.54	\$16,920.02	\$56,930.46
Ziegler Cat	Declined	Declined	Declined
Cummins	\$5,489.86	\$27,200.01	\$36,010.11

My recommendation is to hire 3-E to perform the generator maintenance for the next 3 years (2017, 2018, 2019). In January 2017 they will perform Option 3. This option is recommended every 3 years. Other two years will be Option 1 unless there is an issue with the cooling system with one of the generators, then we would have Option 2 to address the issue.

Interstate Power Systems had the previous 3 year maintenance agreement and by going out for quotes, the city will save \$39,580.46 for Option 3.

Sincerely,

Rick Graves  
WPC Supt.  
City of Indianola

## Request for Proposal

The City of Indianola's Water Pollution Control department is requesting a proposal for a 3-year service agreement for generators at various locations in the city. Work should be completed in the month of January. Any repairs outside the scope of work presented below should be quoted separately. Engines shall use manufactures recommended materials and fluids. All travel, labor and parts should be included. Please provide quotes for the following three options.

**Option 1** Generator Inspection w/oil and filter change.

**Option 2** Generator Inspection w/oil and filter change and cooling system service.

**Option 3** All services listed below at their set service intervals.

### Water Pollution Control's Emergency Stand-by Generators

Location	Make	Model	Serial #
Plainview	Caterpillar	D80-4	0N4E01193
North Plant	Caterpillar	3412	0TFT00786
Morlock	Cummins	KT1150G	31116631
HWY65-69	Cummins	6BTA59G3 Spec #C	46615259
Quail MD	Kohler	35RZG	2199547
MCCORD	Fiat Allis "engine"	670T	7009768
Wesley	Kohler w/Ford "engine"	VSG-413	0220810299
South Plant	Onan	QSM11-G4 NR3 Spec #D	35285486

### Contractor:

Location	Option 1	Option 2	Option 3
Plainview			
North Plant			
Morlock			
HWY65-69			
Quail MD			
MCCORD			
Wesley			
South Plant			
<b>Total</b>			

### **Contractors Information**

Contractor \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

The service agreement shall include at the minimum, the following:

### **Annual Services**

#### **Generator Inspection w/ Oil and Filter Change    OPTION 1**

Includes the inspection of the following systems:

- Cooling
- Lube Oil
- Air Intake
- Fuel
- Exhaust (inside building only)
- Starting
- Engine
- Generator
- Transfer Switch
- Coolant and Oil Analysis
- Change engine oil
- Change engine oil filter (s)
- Change fuel filter (s)
- Inspect air filter (s)
- Disposal of old fluids per EPA standards
- Provide written report

#### **Cooling System Service    OPTION 2 plus Option 1**

Includes the following:

- Drain and refill cooling system, add coolant additives
- Replace cooling system hoses and engine thermostats
- Disposal of old fluids per EPA standards
- Provide written report



**Megohmmeter Testing**    **OPTION 3 plus Options 1 and 2**

Includes the following:

- Megohmmeter test
- Provide written report

**Load Bank testing**

Includes the following:

- Engine load bank test (2-hours)
- Provide written report

**Engine/Generator Inspection and Adjustment**

Includes the following:

- Inspection of Slip ring and brushes
- Grease rear generator bearing
- Inspection of Generator wiring
- Inspection of Stator and rotor
- Inspection of Generator space heater
- Inspection of Coupling and guards
- Inspection of Meters and voltage regulator
- Adjust engine intake and exhaust valves
- Calibrate injectors
- Check engine timing where applicable
- Check turbo end play
- Provide written report

**Battery Replacement Program**

Includes the following services:

- Complete electrical system check
- Battery charger adjustment
- Test engine starter amperage
- Removal and disposal of old, lead acid, batteries per EPA standards
- Installation of new, low-antimony batteries specifically designed for standby applications
- Provide written report

**Please return your proposed service agreement to the following address or email listed below:**

**City of Indianola  
Attn: Rick Graves  
PO Box 299  
Indianola, IA 50125  
rgraves@cityofindianola.com**

## **PROFESSIONAL SERVICES AGREEMENT**

**THIS AGREEMENT**, made and entered this 5th day of December, 2016, by and between the **CITY OF INDIANOLA**, a municipal corporation of the State of Iowa, hereinafter referred to as "CITY," and **3-E, 1808 Delaware Avenue, Des Moines, Iowa** hereinafter referred to as "SERVICE PROVIDER."

**WHEREAS**, the CITY is in need of maintenance on the eight generator in the Waste Water Pollution Control Department; and

**WHEREAS**, the CITY solicited proposals for said Services; and

**WHEREAS**, the SERVICE PROVIDER was determined by the City Council to be the best suited to meet the CITY's needs for the Services.

**NOW, THEREFORE, THE PARTIES HEREBY MUTUALLY AGREE AS FOLLOWS:**

The parties hereby agree to be bound by the terms and conditions and all promises contained in the proposal submitted by the SERVICE PROVIDER to the CITY, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference as if set out in full. In addition, the parties agree as follows:

1. SERVICE PROVIDER shall indemnify and save harmless CITY, its agents, servants and employees from and against any claim, demand or cause of action arising out of negligent or intentional act or error or omission of SERVICE PROVIDER, its agents, servants or employees in the performance of services under this agreement, whether direct or indirect, except that SERVICE PROVIDER shall not be liable under this section for damages arising out

of injury or damage to persons or property directly caused or resulting from the sole negligence of CITY or any of its officers, agents or employees.

The execution of the agreement by SERVICE PROVIDER shall obligate SERVICE PROVIDER to comply with the foregoing indemnification provision, however, the collateral obligation of insuring this indemnity must be complied with as set forth below.

2. SERVICE PROVIDER shall not commence operations and/or labor pursuant to the terms of this Agreement until certification of proof of insurance detailing terms and provisions of coverage has been received and approved by the CITY. Minimum insurance coverage shall be required as set forth in Exhibit "B."

3. This Agreement may be terminated by either party for cause or by CITY for convenience upon fourteen (14) days' written notice by the terminating party to the other party of such termination in which event SERVICE PROVIDER will be paid its compensation for services actually performed to termination date. "Cause" is defined to be, but not limited to, violation of any of the covenants, duties or terms of this Agreement. In the event that SERVICE PROVIDER abandons this Agreement or causes it to be terminated, SERVICE PROVIDER shall indemnify CITY against any loss resulting from this termination.

4. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understanding applicable to the matters contained herein, and the parties agree that there are no commitments, agreements or understanding concerning the subject matter of this Agreement that are not contained in this document.

**IN WITNESS WHEREOF**, the parties to this Agreement have set their hands on the day and year first written above.

**"CITY":**

**CITY OF INDIANOLA**

By: \_\_\_\_\_  
Kelly B. Shaw, Mayor

Attest: \_\_\_\_\_  
Diana Bowlin, City Clerk

**"SERVICE PROVIDER":**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**RESOLUTION NO. 2016-\_\_\_\_\_**

**RESOLUTION APPROVING A CONTRACT FOR  
GENERATOR MAINTENANCE FOR THE  
WASTE WATER POLLUTION CONTROL PLANT**

**WHEREAS**, the City Council of the City Indianola, Iowa, is in need of engaging a contractor to provide generator maintenance for the Waste Water Pollution Control Plant hereinafter referred to as “Project”; and

**WHEREAS**, in accordance with the City’s purchasing policy, informal quotes were solicited for said repair Project; and

**WHEREAS**, after review the City Council believes it to be in the best interest of the City to engage 3-E of Des Moines, Iowa to perform the generator maintenance; and

**WHEREAS**, after review the City Council believes it is in the best interest of the City to approve the Contract in the forms attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Indianola, Iowa, that:

1. The proposal from 3-E in the amount not to exceed \$17,350.00 for the Project is in the public interest of the citizens of the City of Indianola and is hereby approved.
2. The construction Contract for the generator maintenance as described in detail in the plans and specifications, are hereby approved and the Mayor and City Clerk are hereby authorized to execute the Contract on behalf of the City.

**PASSED** this 5<sup>th</sup> day of December, 2016.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

**ATTEST:**

\_\_\_\_\_  
Diana Bowlin, City Clerk

**Meeting Date:** 12/05/2016

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**Subject**

Resolution approving a Recreation Coordinator Position

**Information**

In your packet is the resolution approving the full-time Recreation Coordinator Position. The Park and Recreation is recommending taking two part-time Recreation Coordinator positions and making it a full-time position (see job description). The department will decrease the employee head count by one position and benefit from those cost saving.

Roll call is in order.

---

**Fiscal Impact**

**Attachments**

Resolution

Job Description

---

**RESOLUTION NO. 2016-**

**RESOLUTION APPROVING RECREATION COORDINATOR POSITION**

WHEREAS, the Parks and Recreation department has re-evaluated staffing needs due to recent staff retirements; and

WHEREAS, the Parks and Recreation department recommends the combination of two part-time Recreation Coordinator positions into one full-time Recreation Coordinator position, while eliminating a full-time Office Manager position; and

WHEREAS, the Parks and Recreation department will decrease employee headcount by one position and benefit from those cost savings; and

WHEREAS, the Parks and Recreation department has implemented and now utilizes new department software and technology to streamline department operations; and

WHEREAS, it is the determination of the City Council that the Parks and Recreation Department shall combine two part-time Recreation Coordinator positions into one full-time position; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

1. The City Council of the City of Indianola, Iowa hereby authorizes and approves the one full-time Recreation Coordinator from two part-time positions.
2. This position has been budgeted in the Parks and Recreation budget.
3. Job description attached as Exhibit A.

PASSED AND APPROVED this 5<sup>th</sup> day of December 2016.

---

Kelly B. Shaw, Mayor

Attest:

---

Diana Bowlin, City Clerk







## RECREATION COORDINATOR

**Definition:**

Provides a variety of recreation activities, classes and events for Indianola area youth, teen, and adults.

**Immediate Supervisor:** Recreation Superintendent

**Examples of Duties and Responsibilities:**

- Plans, organizes, promotes and administers a variety of monthly programs and services including recreation, health and wellness, music, dance, technology, and social classes, programs, seminars, trips, and special events for youth, teens, and adults.
- Plans, organizes, promotes and administers an after school recreation program for grades 6 through 8.
- Works as staff leader for the Mayor's Youth Council.
- Establishes and maintains a harmonious relationship between the Parks and Recreation Department and the Indianola Area Senior Center Board of Directors.
- Establishes and maintains a harmonious relationship between the Parks and Recreation Department and the Indianola Community Schools and works with the schools with use of school facilities.
- Participates in department operation activities as a member of the Parks & Recreation Department Service Team, and provides office assistance and coverage when needed.
- Keeps accurate records for activities, volunteers, participation and other information as required.
- Interacts with and establishes professional relationships with active older adults. Promotes interaction among older adults.
- Establishes a warm friendly inviting environment at the Indianola Activity Center.
- Establishes a network of volunteers and supervises part-time staff.
- Performs facility/room set up & take down when needed.
- Performs related work as required.

**Qualifications:**

Graduation from a college or university with a bachelor's degree in community recreation, sports management or related field and one year experience in a recreation setting OR any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

**Required Knowledge, Skills and Abilities:**

- Ability to work cooperatively with staff, clients, and public and private agencies.
- Ability to exercise initiative and do creative thinking.
- Ability to express one's self clearly and concisely, orally and in writing.
- Ability to solve problems, handle sensitive public and department contacts, communicate effectively both verbally and in writing, work independently, evaluate work performance, supervise employees and volunteers.
- Computer knowledge and use of Microsoft Office.
- Knowledge of youth and adult recreation equipment and facility needs.
- Must have a sincere desire and a passion to work with, interact with, and help the community.
- Must be outgoing, friendly and approachable.
- Must have the ability to motivate youth, teen, and adults to be active in programs.
- Must have good planning and organization skills.
- Must be detail oriented.
- Must be enthusiastic, a self-motivator and resourceful.

**Required Physical Activities:**

Driving, climbing, kneeling, crawling, reaching, standing, walking, lifting, finger dexterity, feeling, talking, and hearing.

**Physical Characteristics of Work:**

- Work involves the following:
  - Standing 15%
  - Sitting 40%
  - Walking 40%
  - Driving 5%
- Requires the exertion of up to 50 pounds occasionally.
- Up to 50 pounds of force infrequently to lift or otherwise move objects.

**Vision Requirements:**

The minimum standard for use with those whose work deals largely with preparing and analyzing data and figures, accounting, transcription, computer terminal and extensive reading.

**Environmental Conditions:**

- Work is performed in an office, in activity center activity areas and out in the community.
- The worker is not substantially exposed to adverse environmental conditions.

**Work Hours:**

Full-time work; 40 hours per week Monday through Friday, with occasional weekend and evening work.

**Salary Class:**

Union Classification R-18-3

**Meeting Date:** 12/05/2016

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**Subject**

Resolution approving salaries

**Information**

This action sets salaries per the personnel management guide, union contract and seasonal salaries:

Kevin Marmon, Light Equipment Operator, Range 19-2 \$41,374/year effective November 15, 2016

Kathy Kester, Marketing Coordinator, from CE 4-5 \$40,596/year (includes longevity) to CE 4-6 \$41,721/year (includes longevity) effective July 10, 2016

Tammy Bruce, Accountant CE 7-1 \$47,655/year to Police Clerical Support Staff (part-time) \$17.049/hour effective November 13, 2016

Mary Zimmerman, Cashier, Temporary Pay Increase from Range 18-4+ \$22.085/hour (includes longevity) to Range 19-4+ \$23.189/hour (includes longevity) effective November 13, 2016

LuAnn Kappelman, Accounts Payable, Temporary Pay Increase from Range 18-4 \$20.970/hour (includes longevity) to Range 19-4+ \$22.138/hour (includes longevity) effective November 13, 2016

Blake Henry, WPC Operator/Apprentice, from Range 19+-2.5 \$43,449/year to Range 19+-3 \$44,483/year effective December 25, 2016

Rob Hawkins, Lieutenant, from CE 10.5-3 \$78,058/year to CE 10-5-4 \$80,076/year effective January 8, 2017

Jennifer Williams, Police Officer, from PO-1 \$47,942/year to PO-1.5 \$49,140/year effective January 8, 2017

DeMareo Darrah, Police Officer, from PO-1 \$47,942/year to PO-1.5 \$49,140/year effective January 8, 2017

Sean Jones, Police Officer, from PO-1 \$47,942/year to PO-1.5 \$49,140/year effective January 8, 2017

Jay Hackett, Police Officer, from PO-2 \$50,337/year to PO-3 \$52,857/year effective January 8, 2017

Tyrel Herrick, WPC Operator, from Range 22+-4 \$54,322/year (includes longevity) to Range 24+-3 \$58,004/year (includes longevity) effective November 27, 2016

Janis Comer, Children's Librarian, from CE 5-2 \$38,609/year to CE 5-3 \$40,225/year effective January 8, 2017

Roll call is in order.

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**Fiscal Impact**

**Attachments**

Kevin Marmon PCN

Kathy Kester PCN

Tammy Bruce PCN

Mary Zimmerman PCN

LuAnn Kappelman PCN

Blake Henry PCN

Rob Hawkins PCN

Jennifer Williams PCN

DeMareo Darrah PCN

Sean Jones PCN

Jay Hackett PCN

Tyrel Herrick PCN

Janis Comer PCN

Resolution

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# PERSONNEL CHANGE NOTICE (PCN)

#82

Employee Name: Kevin Marmon

Effective Date (must be at beginning of a pay period, except new hires): ~~November 14<sup>th</sup> 2016~~ 11/15/16 nm

New Hire: ☒      Rehire: ☐      Status Change: ☐      Step Increase: ☐  
Other Pay Change: ☐      Job Title Change: ☐      Department Change: ☐      FTE Change: ☐  
Promotion: ☐      Transfer: ☐      Other Change: \_\_\_\_\_

	FROM	TO
JOB TITLE	Light Equipment Operator	
STATUS	FT	
PAY RANGE	R19-2	
PAY RATE W/OUT LONGEVITY	41,374 / 19.892/hr	
PAY RATE W/ LONGEVITY (if not eligible, put N/A)	N/A	
EXEMPT/NONEXEMPT	Non-exempt	
DEPARTMENT NAME	Street Department	
ACCOUNT NUMBER		
FTE	1.0	
UNION STATUS	City Non Union <input type="checkbox"/> City Union <input checked="" type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>	City Non Union <input type="checkbox"/> City Union <input type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>

**Termination:** Voluntary: ☐      Involuntary: ☐      Retirement: ☐      Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

## APPROVALS:

Dept Head: 

Date: October 28<sup>th</sup> 2016

Human Resources: 

Date: 10/28/16

Finance (pay changes only): 

Date: 11/2/16

City Manager or GM: 

Date: 11/11/16

City Council or Board of Trustee: ☒ Yes      ☐ No

Date: 11/17/16

FOR OFFICE USE: HR Entered: Initial: nm Date: 11/28/16 Payroll Reviewed: Initial: OB Date: 11-28-16



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Kathy Kester

Effective Date (must be at beginning of a pay period, except new hires): 7/10/2016

New Hire: ☐ Rehire: ☐ Status Change: ☐ Step Increase: ☒

Other Pay Change: ☐ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐

Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

	FROM	TO
JOB TITLE	Marketing Coordinator	Marketing Coordinator
STATUS	FT	FT
PAY RANGE	CE4-5	CE4-6
PAY RATE W/OUT LONGEVITY	40,296 / 19.373	41,421 / 19.914
PAY RATE W/ LONGEVITY (if not eligible, put N/A)	40,596 / 19.517 (\$300 long)	41,721 / 20.058 (\$300 long)
EXEMPT/NONEXEMPT	Non Exempt	Non Exempt
DEPARTMENT NAME	Parks & Rec	Parks & Rec
ACCOUNT NUMBER		
FTE	1.0	1.0
UNION STATUS	City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>	City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: Douglas F. Byrd

Date: 11-28-16

Human Resources: Melissa Moley

Date: 11/23/16

Finance (pay changes only): [Signature]

Date: 11/23/16

City Manager or GM: [Signature]

Date: 11/28/16

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Tammy Bruce

Effective Date (must be at beginning of a pay period, except new hires): 11/13/16

New Hire: ☐ Rehire: ☒ Status Change: ☐ Step Increase: ☐

Other Pay Change: ☐ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐

Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

	FROM	TO
JOB TITLE	Accountant	Police Clerical Support Staff
STATUS	FT	PT
PAY RANGE	CE 7-1	R2-5
PAY RATE W/OUT LONGEVITY	47,405	35,212 / 16.929
PAY RATE W/ LONGEVITY (if not eligible, put N/A)	47,655	<sup>250</sup> 35,462.32 / 17.049
EXEMPT/NONEXEMPT	Non exempt	Non exempt
DEPARTMENT NAME	Clerk Office	Indianola Police Department
ACCOUNT NUMBER		011-1100-60130
FTE	1.0	1.0
UNION STATUS	City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>	City Non Union <input type="checkbox"/> City Union <input checked="" type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: [Signature]

Date: 11/15/16

Human Resources: [Signature]

Date: 11/23/16

Finance (pay changes only): [Signature]

Date: 11/23/16

City Manager or GM: [Signature]

Date: 11/28/16

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Mary Zimmerman

Effective Date (must be at beginning of a pay period, except new hires): 11/13/16

New Hire: ☐      Rehire: ☐      Status Change: ☐      Step Increase: ☐  
Other Pay Change: ☐      Job Title Change: ☐      Department Change: ☐      FTE Change: ☐  
Promotion: ☐      Transfer: ☐      Other Change: Temp pay increase

	FROM	TO
JOB TITLE	Cashier	Cashier
STATUS	FT	FT
PAY RANGE	R18-4	R19-4+
PAY RATE W/OUT LONGEVITY		
PAY RATE W/ LONGEVITY (If not eligible, put N/A)	22.085	23.189
EXEMPT/NONEXEMPT	Non Exempt	Non Exempt
DEPARTMENT NAME	Clerk's Office	Clerk's Office
ACCOUNT NUMBER		
FTE		
UNION STATUS	City Non Union <input type="checkbox"/> City Union <input checked="" type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>	City Non Union <input type="checkbox"/> City Union <input checked="" type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>

**Termination:** Voluntary: ☐      Involuntary: ☐      Retirement: ☐      Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

**COMMENTS:** Temporary increase for helping with payroll duties in the absence of a payroll

processor. Increase will be removed when duties are no longer needed.

### APPROVALS:

Dept Head: Diana Baul

Date: 11.22.16

Human Resources: Melissa Mcley

Date: 11/22/16

Finance (pay changes only): CLD

Date: 11/23/16

City Manager or GM: [Signature]

Date: 11/28/16

City Council or Board of Trustee: ☐ Yes      ☐ No

Date: \_\_\_\_\_

**FOR OFFICE USE:** HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_





## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Lu Ann Kappelman

Effective Date (must be at beginning of a pay period, except new hires): 11/13/16

New Hire: ☐      Rehire: ☐      Status Change: ☐      Step Increase: ☐  
Other Pay Change: ☐      Job Title Change: ☐      Department Change: ☐      FTE Change: ☐  
Promotion: ☐      Transfer: ☐      Other Change: Temp pay increase

	FROM	TO
JOB TITLE	Accounts Payable	Accounts Payable
STATUS	FT	FT
PAY RANGE	R18-4	R19-4+
PAY RATE W/OUT LONGEVITY		
PAY RATE W/ LONGEVITY (if not eligible, put N/A)	20.970	22.138
EXEMPT/NONEXEMPT	Non Exempt	Non Exempt
DEPARTMENT NAME	Clerk's Office	Clerk's Office
ACCOUNT NUMBER		
FTE		
UNION STATUS	City Non Union <input type="checkbox"/> City Union <input checked="" type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>	City Non Union <input type="checkbox"/> City Union <input checked="" type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>

**Termination:** Voluntary: ☐      Involuntary: ☐      Retirement: ☐      Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

**COMMENTS:** Temporary increase for helping with payroll duties in the absence of a payroll

processor. Increase will be removed when duties are no longer needed.

### APPROVALS:

Dept Head: *Diana Fink*

Date: 11.22.16

Human Resources: *[Signature]*

Date: 11/22/16

Finance (pay changes only): *[Signature]*

Date: 11/23/16

City Manager or GM: *[Signature]*

Date: 11/28/16

City Council or Board of Trustee: ☐ Yes      ☐ No

Date: \_\_\_\_\_

**FOR OFFICE USE:** HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Blake Henry

Effective Date (must be at beginning of a pay period, except new hires): 12/25/16

New Hire: ☐ Rehire: ☐ Status Change: ☐ Step Increase: ☒

Other Pay Change: ☐ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐

Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

	FROM	TO
JOB TITLE	WPC Operator / Apprentice	WPC Operator / Apprentice
STATUS	FT	FT
PAY RANGE	R19+ - 2.5	R19+ - 3
PAY RATE W/OUT LONGEVITY	43,449 / 20.889	44,483 / 21.386
PAY RATE W/ LONGEVITY (if not eligible, put N/A)	N/A	N/A
EXEMPT/NONEXEMPT	Non Exempt	Non Exempt
DEPARTMENT NAME	Sewer	Sewer
ACCOUNT NUMBER		
FTE	1.0	1.0
UNION STATUS	City Non Union <input type="checkbox"/> City Union <input checked="" type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>	City Non Union <input type="checkbox"/> City Union <input checked="" type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: [Signature]

Date: 11-28-16

Human Resources: [Signature]

Date: 11/23/16

Finance (pay changes only): [Signature]

Date: 11/23/16

City Manager or GM: [Signature]

Date: 12/1/16

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Rob Hawkins

Effective Date (must be at beginning of a pay period, except new hires): 1/8/2017

New Hire: ☐      Rehire: ☐      Status Change: ☐      Step Increase: ☒  
Other Pay Change: ☐      Job Title Change: ☐      Department Change: ☐      FTE Change: ☐  
Promotion: ☐      Transfer: ☐      Other Change: \_\_\_\_\_

	FROM	TO
JOB TITLE	Lieutenant	Lieutenant
STATUS	FT	FT
PAY RANGE	CE10.5 – 3	CE10.5 – 4
PAY RATE W/OUT LONGEVITY	78,058 / 37.528	80,076 / 38.498
PAY RATE W/ LONGEVITY (if not eligible, put N/A)	N/A	N/A
EXEMPT/NONEXEMPT	Exempt	Exempt
DEPARTMENT NAME	Police	Police
ACCOUNT NUMBER		
FTE	1.0	1.0
UNION STATUS	City Non Union x      City Union <input type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>	City Non Union x      City Union <input type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>

**Termination:** Voluntary: ☐      Involuntary: ☐      Retirement: ☐      Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: *Dave Bitten*      Date: 11/28/16

Human Resources: *Melissa*      Date: 11/28/16

Finance (pay changes only): *[Signature]*      Date: 11/28/16

City Manager or GM: *[Signature]*      Date: 12/1/16

City Council or Board of Trustee: ☐ Yes      ☐ No      Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Jennifer Williams

Effective Date (must be at beginning of a pay period, except new hires): 1/8/2017

New Hire: ☐      Rehire: ☐      Status Change: ☐      Step Increase: ☒  
Other Pay Change: ☐      Job Title Change: ☐      Department Change: ☐      FTE Change: ☐  
Promotion: ☐      Transfer: ☐      Other Change: \_\_\_\_\_

	FROM	TO
JOB TITLE	Officer	Officer
STATUS	FT	FT
PAY RANGE	PO-1	PO-1.5
PAY RATE W/OUT LONGEVITY	47,942 / 23.049	49,140 / 23.625
PAY RATE W/ LONGEVITY (if not eligible, put N/A)	N/A	N/A
EXEMPT/NONEXEMPT	Non Exempt	Non Exempt
DEPARTMENT NAME	Police	Police
ACCOUNT NUMBER		
FTE	1.0	1.0
UNION STATUS	City Non Union <input type="checkbox"/> City Union x IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>	City Non Union <input type="checkbox"/> City Union x IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>

**Termination:** Voluntary: ☐      Involuntary: ☐      Retirement: ☐      Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: *Dave Bitten*      Date: 11/28/16

Human Resources: *Melissa Moley*      Date: 11/28/16

Finance (pay changes only): *[Signature]*      Date: 11/30/16

City Manager or GM: *[Signature]*      Date: 12/1/16

City Council or Board of Trustee: ☐ Yes      ☐ No      Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: DeMareo Darrah

Effective Date (must be at beginning of a pay period, except new hires): 1/8/2017

New Hire: ☐      Rehire: ☐      Status Change: ☐      Step Increase: ☒ X  
Other Pay Change: ☐      Job Title Change: ☐      Department Change: ☐      FTE Change: ☐  
Promotion: ☐      Transfer: ☐      Other Change: \_\_\_\_\_

	FROM	TO
JOB TITLE	Officer	Officer
STATUS	FT	FT
PAY RANGE	PO-1	PO-1.5
PAY RATE W/OUT LONGEVITY	47,942 / 23.049	49,140 / 23.625
PAY RATE W/ LONGEVITY (if not eligible, put N/A)	N/A	N/A
EXEMPT/NONEXEMPT	Non Exempt	Non Exempt
DEPARTMENT NAME	Police	Police
ACCOUNT NUMBER		
FTE	1.0	1.0
UNION STATUS	City Non Union <input type="checkbox"/> City Union x <input type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>	City Non Union <input type="checkbox"/> City Union x <input type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>

**Termination:** Voluntary: ☐      Involuntary: ☐      Retirement: ☐      Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: *Dave Batten*      Date: 11/28/16

Human Resources: *Melissa Meloy*      Date: 11/28/16

Finance (pay changes only): *[Signature]*      Date: 11/28/16

City Manager or GM: *[Signature]*      Date: 12/1/16

City Council or Board of Trustee: ☐ Yes      ☐ No      Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Sean Jones

Effective Date (must be at beginning of a pay period, except new hires): 1/8/2017

New Hire: ☐      Rehire: ☐      Status Change: ☐      Step Increase: ☒ X  
Other Pay Change: ☐      Job Title Change: ☐      Department Change: ☐      FTE Change: ☐  
Promotion: ☐      Transfer: ☐      Other Change: \_\_\_\_\_

	FROM	TO
JOB TITLE	Officer	Officer
STATUS	FT	FT
PAY RANGE	PO-1	PO-1.5
PAY RATE W/OUT LONGEVITY	47,942 / 23.049	49,140 / 23.625
PAY RATE W/ LONGEVITY (if not eligible, put N/A)	N/A	N/A
EXEMPT/NONEXEMPT	Non Exempt	Non Exempt
DEPARTMENT NAME	Police	Police
ACCOUNT NUMBER		
FTE	1.0	1.0
UNION STATUS	City Non Union <input type="checkbox"/> City Union x IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>	City Non Union <input type="checkbox"/> City Union x IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>

**Termination:** Voluntary: ☐      Involuntary: ☐      Retirement: ☐      Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: Dave Bitten \_\_\_\_\_ Date: 11/28/16

Human Resources: Melissa Mcley \_\_\_\_\_ Date: 11/28/16

Finance (pay changes only): Chad Dyer \_\_\_\_\_ Date: 11/28/16

City Manager or GM: Rh \_\_\_\_\_ Date: 12/1/16

City Council or Board of Trustee: ☐ Yes      ☐ No      Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Jay Robert Hackett

Effective Date (must be at beginning of a pay period, except new hires): 1/8/2017

New Hire: ☐ Rehire: ☐ Status Change: ☐ Step Increase: ☒

Other Pay Change: ☐ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐

Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

	FROM	TO
JOB TITLE	Police Officer	Police Officer
STATUS	FT	FT
PAY RANGE	PO2	PO3
PAY RATE W/OUT LONGEVITY	24.201	25.412
PAY RATE W/ LONGEVITY (If not eligible, put N/A)	N/A	N/A
EXEMPT/NONEXEMPT	Non Exempt	Non Exempt
DEPARTMENT NAME	Police	Police
ACCOUNT NUMBER		
FTE	1.0	1.0
UNION STATUS	City Non Union <input type="checkbox"/> City Union x IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>	City Non Union <input type="checkbox"/> City Union x IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: *Dave Bitten* Date: 11/28/16

Human Resources: *Melissa Moley* Date: 11/28/16

Finance (pay changes only): *[Signature]* Date: 11/30/16

City Manager or GM: *R* Date: 12/1/16

City Council or Board of Trustee: ☐ Yes ☐ No Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Tyrel Herrick

Effective Date (must be at beginning of a pay period, except new hires): 11/27/16

New Hire: ☐      Rehire: ☐      Status Change: ☐      Step Increase: ☒  
Other Pay Change: ☐      Job Title Change: ☐      Department Change: ☐      FTE Change: ☐  
Promotion: ☐      Transfer: ☐      Other Change: \_\_\_\_\_

	FROM	TO
JOB TITLE	WPC Operator	WPC Operator
STATUS	FT	FT
PAY RANGE	R22+-4	R24+-3
PAY RATE W/OUT LONGEVITY	55,022 / 26.452	57,704 / 27.742
PAY RATE W/ LONGEVITY (if not eligible, put N/A)	\$4,322 / 26.597 (\$300)	58,004 / 27.886 (\$300)
EXEMPT/NONEXEMPT	Non Exempt	Non Exempt
DEPARTMENT NAME	Sewer	Sewer
ACCOUNT NUMBER		
FTE	1.0	1.0
UNION STATUS	City Non Union <input type="checkbox"/> City Union <input type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>	City Non Union <input type="checkbox"/> City Union <input type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>

**Termination:** Voluntary: ☐      Involuntary: ☐      Retirement: ☐      Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

**COMMENTS:** Increase due to obtaining his Grade 3 Wastewater license

### APPROVALS:

Dept Head: *Rich Swier*      Date: 11-30-16

Human Resources: *Melissa Mcley*      Date: 11/30/16

Finance (pay changes only): *[Signature]*      Date: 11/30/16

City Manager or GM: *[Signature]*      Date: 12/1/16

City Council or Board of Trustee: ☐ Yes      ☐ No      Date: \_\_\_\_\_

**FOR OFFICE USE:** HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_





# PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Janis Comer

Effective Date (must be at beginning of a pay period, except new hires): 1/8/17

New Hire: ☐      Rehire: ☐      Status Change: ☐      Step Increase: ☒  
Other Pay Change: ☐      Job Title Change: ☐      Department Change: ☐      FTE Change: ☐  
Promotion: ☐      Transfer: ☐      Other Change: \_\_\_\_\_

	FROM	TO
JOB TITLE	Children's Librarian	Children's Librarian
STATUS	FT	FT
PAY RANGE	CE5-2	CE5-3
PAY RATE W/OUT LONGEVITY	38,609 / 18.562	40,225 / 19.339
PAY RATE W/ LONGEVITY (if not eligible, put N/A)	N/A	N/A
EXEMPT/NONEXEMPT	Non Exempt	Non Exempt
DEPARTMENT NAME	Library	Library
ACCOUNT NUMBER		
FTE	1.0	1.0
UNION STATUS	City Non Union <input type="checkbox"/> City Union <input type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>	City Non Union <input type="checkbox"/> City Union <input type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>

**Termination:** Voluntary: ☐      Involuntary: ☐      Retirement: ☐      Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

## APPROVALS:

Dept Head: Michele Burkhardt - Pater

Date: 11/30/16

Human Resources: Melissa Mader

Date: 11/30/16

Finance (pay changes only): [Signature]

Date: 11/30/16

City Manager or GM: [Signature]

Date: 12/1/16

City Council or Board of Trustee: ☐ Yes      ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_

RESOLUTION 2016-\_\_\_\_\_  
APPROVING SALARIES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Kevin Marmon, Light Equipment Operator, Range 19-2 \$41,374/year effective November 15, 2016

Kathy Kester, Marketing Coordinator, from CE 4-5 \$40,596/year (includes longevity) to CE 4-6 \$41,721/year (includes longevity) effective July 10, 2016

Tammy Bruce, Accountant CE 7-1 \$47,655/year to Police Clerical Support Staff (part-time) \$17.049/hour effective November 13, 2016

Mary Zimmerman, Cashier, Temporary Pay Increase from Range 18-4+ \$22.085/hour (includes longevity) to Range 19-4+ \$23.189/hour (includes longevity) effective November 13, 2016

LuAnn Kappelman, Accounts Payable, Temporary Pay Increase from Range 18-4 \$20.970/hour (includes longevity) to Range 19-4+ \$22.138/hour (includes effective November 13, 2016

Blake Henry, WPC Operator/Apprentice, from Range 19+-2.5 \$43,449/year to Range 19+-3 \$44,483/year effective December 25, 2016

Rob Hawkins, Lieutenant, from CE 10.5-3 \$78,058/year to CE 10-5-4 \$80,076/year effective January 8, 2017

Jennifer Williams, Police Officer, from PO-1 \$47,942/year to PO-1.5 \$49,140/year effective January 8, 2017

DeMareo Darrah, Police Officer, from PO-1 \$47,942/year to PO-1.5 \$49,140/year effective January 8, 2017

Sean Jones, Police Officer, from PO-1 \$47,942/year to PO-1.5 \$49,140/year effective January 8, 2017

Jay Hackett, Police Officer, from PO-2 \$50,337/year to PO-3 \$52,857/year effective January 8, 2017

Tyrel Herrick, WPC Operator, from Range 22+-4 \$54,322/year (includes longevity) to Range 24+-3 \$58,004/year (includes longevity) effective November 27, 2016

Janis Comer, Children's Librarian, from CE 5-2 \$38,609/year to CE 5-3 \$40,225/year effective January 8, 2017

Passed and approved on the 5th day of December, 2016.

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Kelly B. Shaw, Mayor

ATTEST:

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Diana Bowlin, City Clerk